

签证申请指南

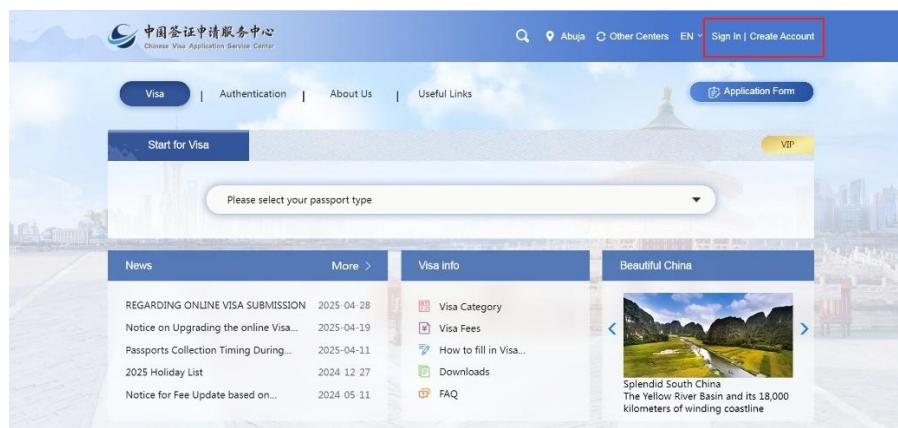
1 登陆网站

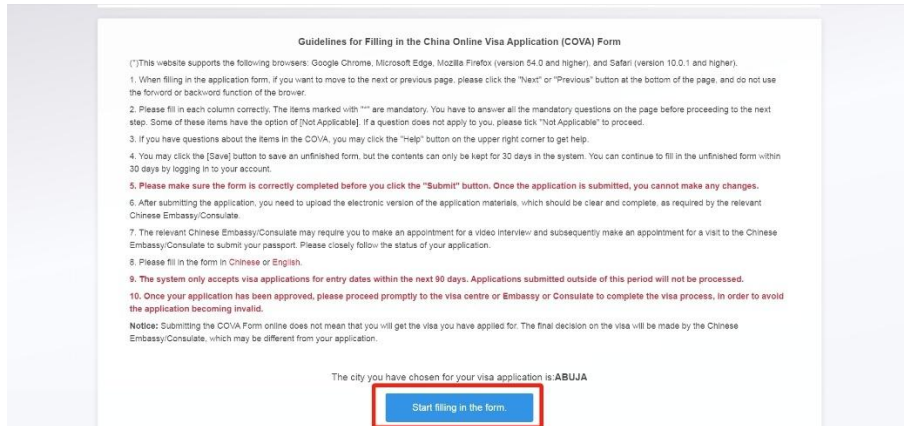
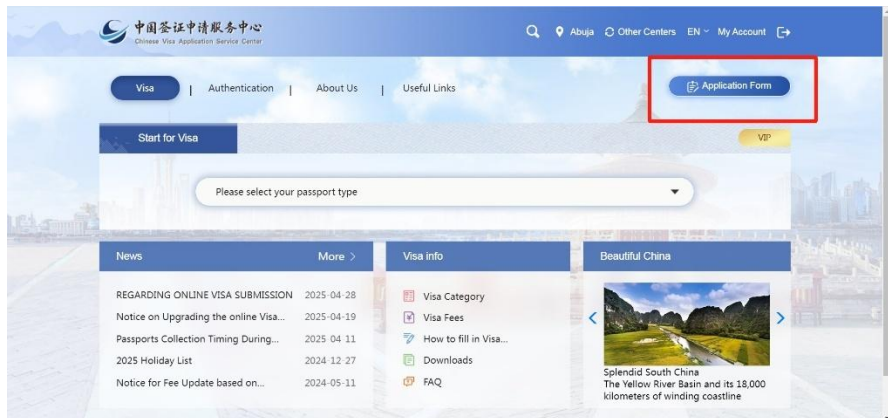
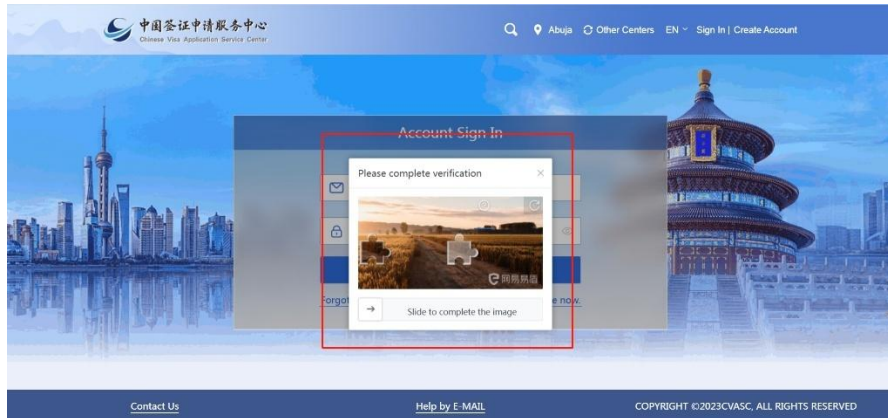
1.1 www.visaforchina.cn

1.2 选择阿布贾签证中心



1.3 并用邮箱注册登陆账号





2 登陆账号后请填写个人信息

2.1 申请表第一页，请注意照片符合要求，需要 2 寸白底正面照片，不能戴帽子、耳坠首饰。

中国签证在线办理
Online Visa Application (Cons)

1. Fill in the form online. 2. Upload materials. 3. Please confirm the information entered is correct. 4. Payment

1. Personal information

2. Type of visa

3. Work information

4. Education

5. Family information

6. Information on your travel

7. Information on previous travel

8. Other information

9. Declaration

Please fill in the form in Chinese or English.

1. Personal information

* Upload your photo.

Click to upload.

View the photo requirements.

* Data page of the passport

* Please upload a screenshot of the data page of your passport.

2.2 请填写 1.1A 姓、1.1B 名，如无曾用名，请勿填写 1.1C。请填写 1.6B 的 NIN 码。

2.3 请注意申请表第一页所有信息要与护照信息一致。

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1.1 Name

* 1.1A Family name (as shown on your passport, if any) ☐ Not applicable

Please enter:

* 1.1B Given name(s) (as shown on your passport, if any) ☐ Not applicable

Please enter:

1.1C Other name(s) or former name(s)

Please enter:

1.1D Chinese name (in Chinese, if any)

Please enter:

1.2 Date of birth

* 1.2A Date of birth

Please enter the year (yyyy). Please select (Month). Please select (Day).

1.7 Passport information

* 1.7A Type of passport/travel document

☐ Ordinary ☐ Service ☐ Diplomatic ☒ Official ☐ Special ☐ Other

* 1.7B Passport/travel document number

Please enter:

* 1.7C Issuing country/region of the passport/travel document

Please select:

* 1.7D Place of issue

Please enter:

* 1.7E Expiration date (Please make sure your passport will be valid for no less than 6 months.)

Please enter the year (yyyy). Please select (Month). Please select (Day).

Save Next

3 申请表第二页请选择合适的签证类别

3.1 请注意：单次入境，请选择有效期 3 个月，停留期 30 天。

3.2 符合多次入境条件的，请选择有效期 12 个月，停留期 30 天。请按此要求填写。

Please fill in the form in Chinese or English.

2. Type of visa

* 2.1 The type of visa that you are applying for and the main purpose of your visit to China

Please select:

Courtesy visas are issued at the discretion of the Chinese authorities.

* 2.2 Service type
Notice: Express service does not start from the date of submitting the application form, but starts from the date when you submit your passport.

☐ Normal ☐ Express

Express service requires an extra fee and cannot be canceled once you have applied for it. You would not get a refund for the express service fee if the consular officer decides to prolong the review time based on the circumstances of your application.

* 2.3 Visa application information

2.3A Visa validity of your application (months)

Please enter:

2.3B Maximum duration of stay of your application (days)

Please enter:

2.3C Entries of your application

☐ Single ☐ Double ☐ Multiple

4 申请表其它项目请按要求完整填写

1 Fill in the form online. **2** Upload materials. **3** Please confirm the information entered is correct. **4** Payment

Please fill in the form in Chinese or English.

3. Work information

* 3.1 Current occupation

Please select:

* 3.2 Work experience in the past five years

* 3.2A Date from

Please enter the year (yyyy):

Please select: (Month)

Date to

Please enter the year (yyyy):

Please select: (Month)

* 3.2B Name of your employer: Please fill in the full name of the employer without abbreviations.

Please enter:

* Address of your employer:

1 Fill in the form online. **2** Upload materials. **3** Please confirm the information entered is correct. **4** Payment

Please fill in the form in Chinese or English.

4. Education

* 4.1 Highest diploma/degree

☐ Not applicable

* 4.1A Name of institute of education

Please enter:

* 4.1B Diploma/degree

Please select:

4.1C Major

Please enter:

Previous Save Next

1 Fill in the form online. **2** Upload materials. **3** Please confirm the information entered is correct. **4** Payment

Please fill in the form in Chinese or English.

5. Family information

* 5.1 Current home address

* 5.1 Current home address

Please enter:

* 5.2 Phone number

Please enter:

* 5.3 Mobile phone number

Please enter:

5.4 Email

Please enter:

1 Fill in the form online.

2 Upload materials

3 Please confirm the information entered is correct.

4 Payment

1. Personal information

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7. Information on previous travel

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9. Declaration

Please fill in the form in Chinese or English.

6. Information on your travel

* 6.1A Date of arrival The system only accepts visa applications for entry dates within the next 90 days. Applications submitted outside of this period will not be processed.

Please enter the year (yyyy).Please select. (Month)Please select. (Day)

6.1B Arrival train/ship/flight No.

Please enter.

* 6.1C The city of your destination

Please select.

* 6.1D City to stay

Please select.

6.1E Address to stay

Please enter.

1 Fill in the form online.

2 Upload materials

3 Please confirm the information entered is correct.

4 Payment

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8. Other information

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Please fill in the form in Chinese or English.

7. Information on previous travel

7.1 Have you ever been to China?

* 7.1A Have you ever been to China?

Yes

No

7.2 Previous Chinese visa

* 7.2A Have you ever gotten a Chinese visa?

Yes

No

7.3 Do you have any valid visas issued by other countries?

* 7.3 Do you have any valid visas issued by other countries?

Yes

No

1 Fill in the form online.

2 Upload materials

3 Please confirm the information entered is correct.

4 Payment

1. Personal information

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3. Work information

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Please fill in the form in Chinese or English.

8. Other information

* 8.1 Have you ever been refused a Chinese visa or denied entry into China?

Yes

No

* 8.2 Has your Chinese visa ever been canceled?

Yes

No

* 8.3 Have you ever entered China illegally, overstayed, or worked illegally in China?

Yes

No

* 8.4 Do you have any criminal record in China or any other country?

Yes

No

* 8.5 Do you have any serious mental disorders or infectious diseases?

Yes

No

* 8.6 Have you ever visited countries or regions in the past 30 days where there is an epidemic?

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Please fill in the form in Chinese or English.

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9. Declaration

9. Declaration

* 9.1 The person who fills in the form
☒ Applicant ☐ The person who fills in the application on behalf of the applicant

* 9.1 To be filled in by the applicant

* 9.1A Declaration
 I hereby declare that I have read and understood all contents of this application form and shall bear all legal consequences for the authenticity of the information and application materials I provide.
 I understand that the final decision on whether to grant a visa and the visa type, number of entries, validity, and duration of each stay will be determined by the consular officer, and that any false, misleading, or incomplete statement may result in the refusal of a visa for or denial of entry into China.
 I understand that express visa service needs to be approved by the consular officer, and an extra fee will be charged.
 I understand that, according to Chinese law, even an applicant with a Chinese visa may be denied entry into China.
 My visa application will be submitted at ABUJA (city) to the Chinese visa issuing authorities.
 Notice: A parent or guardian should sign on behalf of a minor under the age of 18.

☒ I understand and agree with the above.

4.1 温馨提示：申请表第6页6.2A项，邀请方名字，需与邀请核实单、TE邀请信、公司邀请函名字保持一致。

1. Personal information
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6.2 Inviting person/contact or organization in China ☐ Not applicable

* 6.2A Name
Please enter.

* 6.2B (The contact person's) relationship with you
Please enter.

* 6.2C Phone No.
Please enter.

6.2D Email
Please enter.

* 6.2E Province/state
Please select.

* City
Please select.

6.2F Post code
Please enter.

5 请按要求将清晰的申请材料上传至指定位置。

中国签证在线办理
China Online Visa Application (COVA)

1. Fill in the form online. 2. Upload materials 3. Please confirm the information entered is correct. 4. Payment

The following materials need to be uploaded:
 Please ensure that the uploaded materials are complete, with clear images and even light. For samples of the materials, please refer to or download from the website of the Embassy/Consulate.

赴中国从事交流、访问、考察等非商业活动的人员
 Issued to those who intend to go to China for exchanges, visits, inspection tours and other non-commercial activities.

(1) 免《邀请函 (TE) 》或《邀请函核实单》及中国境内邀请方出具的邀请函。《邀请函 (TE) 》或《邀请函核实单》应通过中国境内的邀请方办理。非首次来华人员可免于提供《邀请函 (TE) 》或《邀请函核实单》。

(2) 中国境内邀请方出具的邀请函应包括但不限于内容：
 a 被邀请人信息：姓名、性别、出生日期、护照号码等；
 b 被邀请人访问信息：来华事由、结束日期、访问地点、行程、与邀请人（单位）关系、费用来源等；
 c 邀请人（单位）信息：名称、注册地址、地址、单位性质、邀请人或法人代表签字等；
 d 邀请方应在函中明确说明申请人在华期间遵守中国法律法规并按时离境离华。

c. Personal information on the inviting individual (entity): full name, contact number, address, seal of the Entity, and signature of the inviting individual(s) or legal representative(s) etc.;

d. The inviting individual (entity) should clearly promise that the applicant(s) shall abide by the laws and regulations while staying in China, and exit China as planned.

2. A bank statement for the past six months of the applicant(s) or the company

3. The applicant's itinerary to China, including paid air tickets and hotel orders.

4. Other materials considered necessary by the Embassy or Consulate General of P.R.China.

Click to upload
邀请函 (TE) 表 (邀请函证明) (Required field)
Invitation Letter (TE)

Click to upload
申请人或单位银行对账单 (近六个月) (Required field)
Bank statement (6 months)

Click to upload
机票订单 (Required field)
Air tickets

Click to upload
酒店预订 (Required field)
Hotel order

Click to upload
公司营业执照复印件 (Required field)
Copy of CAC (China)

Click to upload
以往中国签证记录 (Optional)
Previous Chinese visa

Click to upload
其他 (Optional)
Other

Click to upload
其他 (Optional)
Other

Please upload:

Previous

Save

Next

6 确认上传材料并提交

1. Personal information

2. Type of visa

3. Work information

4. Education

5. Family information

6. Information on your travel

7. Information on previous travel

8. Other information

9. Declaration

10. Upload materials

Are you sure you want to submit your application? You cannot make any changes to the application form after submission.

Confirm

Cancel

Submit the application form.

中国签证申请服务中心
Chinese Visa Application Service Center

Abuja English 15****@163.com

2 Collection option

* How are you going to collect your passport?

☒ By visiting the Visa Center

3 VIP service

☐ Form filling assistance Form filling assistance +snack&Beverages +printing+photocopy

☐ Prime time Prime time

☐ VIP Room Service Normal VIP(snack&Beverages+printing+photocopy)

4 Please select payment method

currency: NGN

Payment method: ☒ Offline payment

Submit

Service Fee: 69300

Service Rush Fee: 0.00

Post Service Fee: 0.00

VIP Fee: 0.00

VAT: 5200

Amount After VAT: 74500

Grand Total: 85000

- 6.1 材料上传完成后, 请确认您所填写的申请信息, 并在申请页面下一步, 并选择提交申请。在线提交不产生费用, 所有费用均在签证中心现场缴纳。
- 6.2 此时您的在线申请将进入到审核阶段, 审核通常需 2 个工作日 (以实

Rejected and to be modified / 驳回待修改

Inbox x

service@visaforchina.org

Fri, Sep 12, 5:55 PM (2 days ago)

★

Dear Applicant, Your application form No.ABV34777777777777 has been rejected. Please visit Visa Application Service Center website to check ...

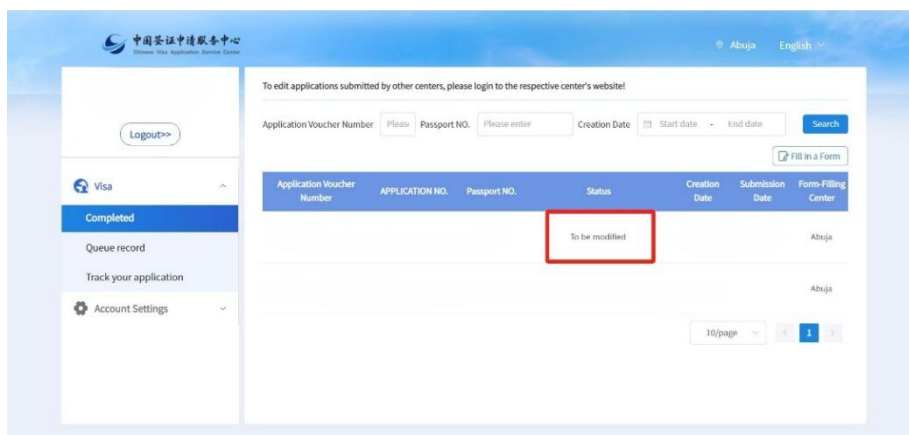
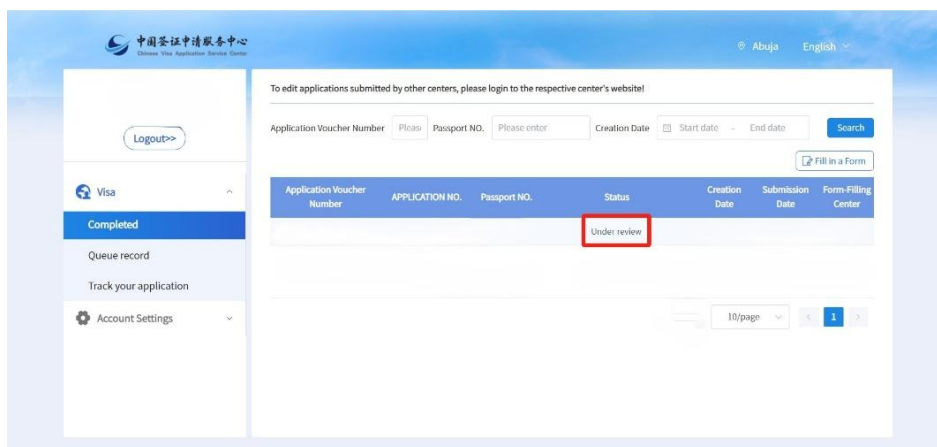
service@visaforchina.org

Fri, Sep 12, 6:10 PM (2 days ago)

☆ 😊 ↶ ⋮

to me ▾

Dear Applicant,
Your application form No.ABV34777777777777 has been rejected. Please visit Visa Application Service Center website to check and amend as required.
Reject Reason: Please modify 6.2 of application form and fill in the inviting company's information correctly.
您好!
您提交的ABV34777777777777申请单已被驳回。请登录签证申请中心网站查看并根据要求修改。
审核意见：Please modify 6.2 of application form and fill in the inviting company's information correctly.



6.3 如果您的申请信息及材料通过审核，系统将会向您的邮箱发送申请确认单，请留意查收邮箱（及被邮箱拦截的邮件）。

Dear Applicant,
Your Application ABV... has completed the online review, please continue with the subsequent process.
您好!
您提交的申请 ABV... 已完成线上审核, 请继续办理后续流程

7 请您打印出申请确认单

 ABV*****		 CHINA VISA APPLICATION CENTER 阿布贾/Abuja	
签证申请凭证 Visa Application Certificate			
凭证号码 Certificate No.	ABV*****	联系人姓名 Contact Name	*****
联系人电话 Tel	*****	电子邮箱地址 E-mail	*****@ignail.com
申请表编号 Application Form No.	*****	护照号码 Passport No.	*****
<p>*请将此单据打印，并带至签证中心 Please print and bring this Certificate to the CVASC.</p> <p>中心电话 Contact Number: +234 20990 47702</p> <p>中心地址 Center Address: MU JARNATU HOUSE, 3RD FLOOR, NO.1, ZAMBAZI CRESCENT, OFF AGUIYI IRONSI STREET, MAITAMA, ABUJA</p> <p>*持有外交、公务(官员)护照者，或申请中国外交、礼遇、公务签证者，仍请直接到大使馆/总领事馆提交申请。 Applicants holding diplomatic or service/official passports or applying for Chinese diplomatic, courtesy or service visas shall still submit applications directly to the Embassy/Consulate General.</p>			

- 7.1 持护照、邀请信，到签证中心进行生物信息采集。
 - 7.2 缴费，获取取证单，取证时间大约需要4个工作日。
 - 7.3 请按取证单日期，持取证单原件到签证中心领取您的护照（预期取证时间为参考日期，特殊情况以大使馆具体完成时间为准。如您未在预计取证时间取回护照，签证中心将在办理流程结束后电话通知您取证）。
- 8 届时您已完成中国签证申请，祝您旅途愉快。