Name of the Company

LOGO

(if any)

(Contact Info and Address etc.)

The content of the invitation or sponsor letter should include at least the following information:

- Personal information of the invitee (the visa applicant)

- Details of the planned visit, including purpose of visit, relationship between the inviter and the invitee, financial support provider etc.

- Detailed itinerary, including date, place and purpose.

- Other necessary information

Name of the inviter

Signature of the inviter

Position of the inviter

Contact information of the inviter

(Note: Please use a real company stamp. To use a stamp image is not acceptable.)