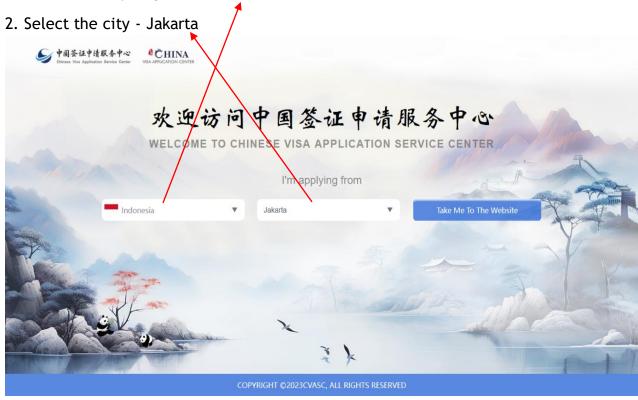
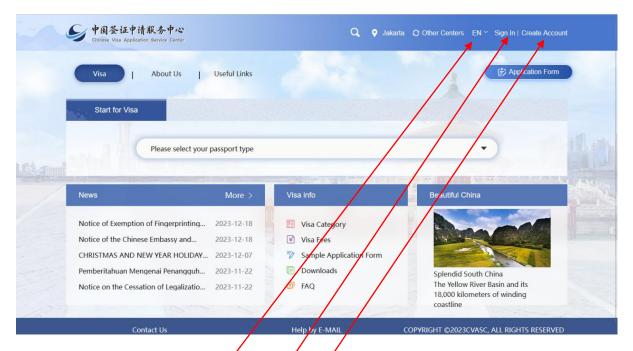
GUIDANCE FOR SUBMITTING ONLINE APPLICATION

Please visit our website www.visaforchina.cn

1. Select country/region - Indonesia



Please ensure that you select the correct city when submitting your visa application. If you choose the wrong application location, you will not be able to reapply through the same system. In such cases, you must request the cancellation of your application from the visa centre where it was originally submitted. Once the cancellation is completed, you may submit a new application form with the correct selection.

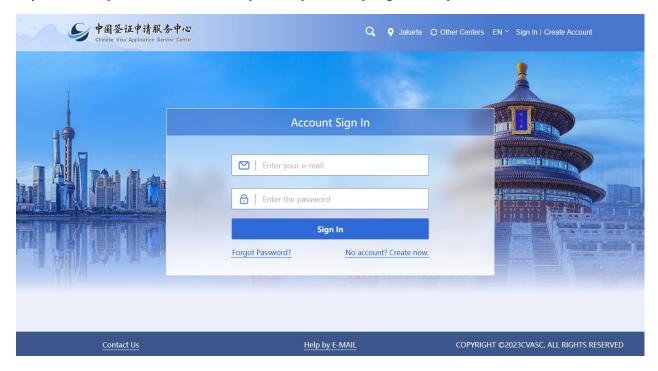


Click this one for change the language (English or Chinese)

If you already have the account, you may directly click Sign in

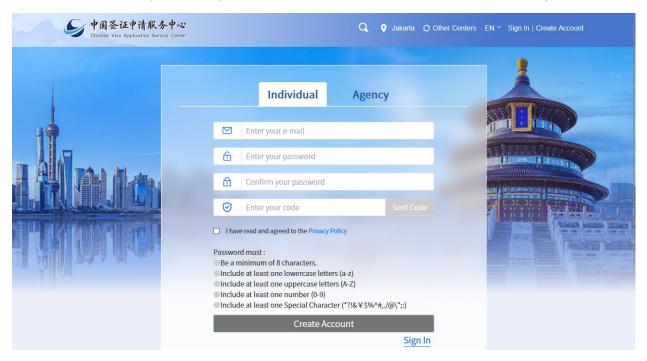
If you don't have an account, please click Create account.

If you already have an account, you may directly sign in to your account.

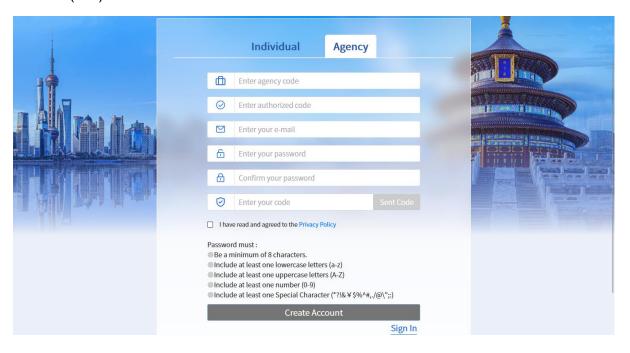


If you don't have an account, you need to create the account first.

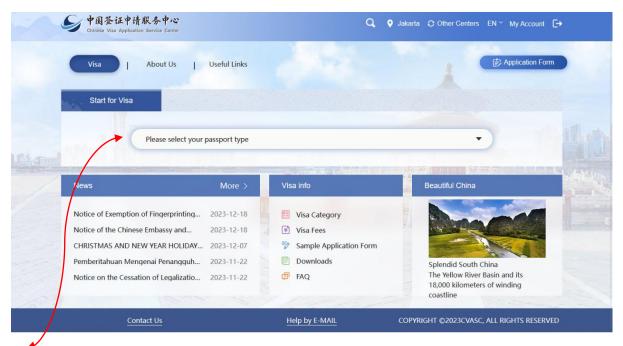
- Please use the email address you usually use
- Enter the password. Please carefully read the password requirements.
- To get the verification code, please click SENT CODE and the verification code will be automatically sent to your email. Please check it on the inbox or Spam.



If you are one of the travel agencies registered at our visa centre, you can directly enter the agency code that informed, and for the authorized code, please enter your Business license (NIB) number.

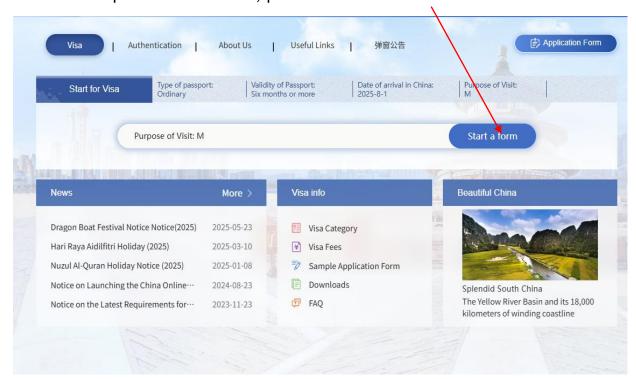


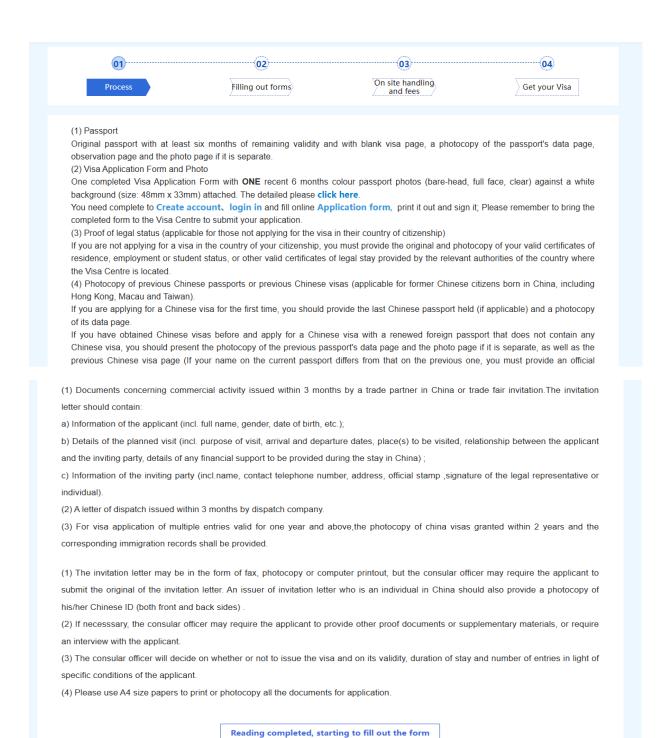
The display will appear like this after you sign in/create an account.



For first-time applicants for a Chinese visa who are unsure about the requirements, please follow these steps.

After finish input the information, please click Start a form

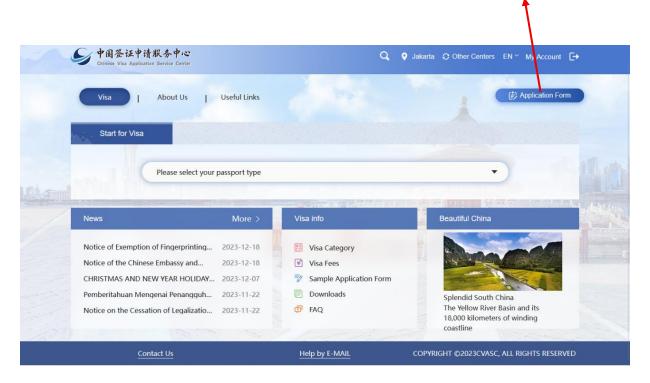


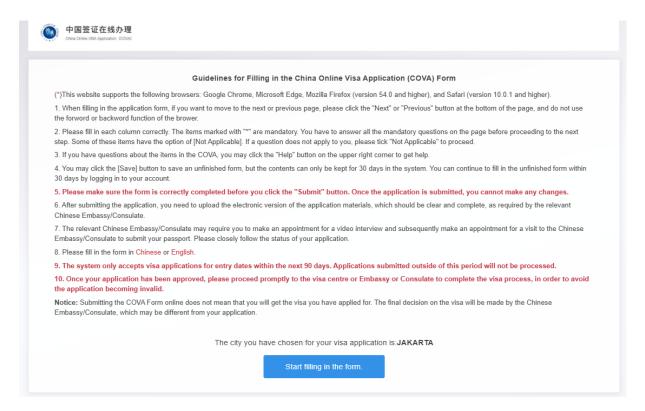


The display will appear like this, and the requirements is following the type of visa you have chosen.

If everything is clear and all your visa application documents are complete, then please click "Reading completed, starting to fill out the form"

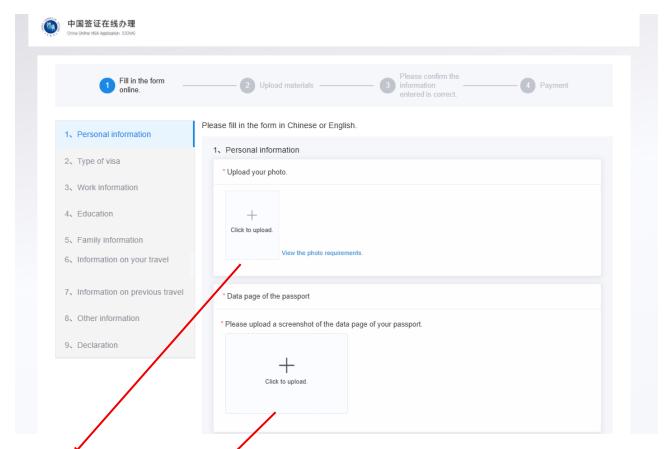
For other option you can directly click this to fill in the application form.





After you click the registration form, a page like this will appear. Please click "Start filling in the form."

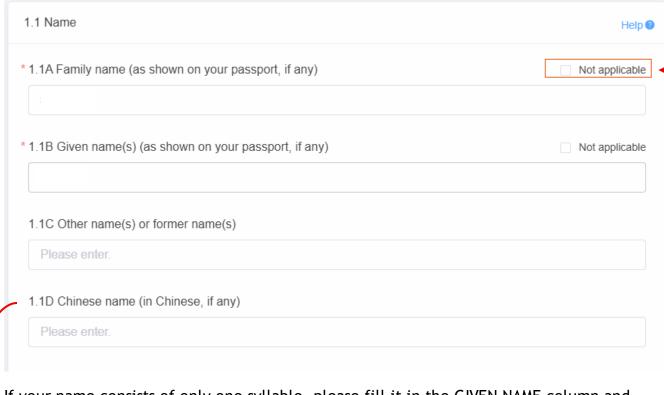
When filling out the form, make sure all information is entered correctly, especially your personal data. Once you submit the form, if there is any error in your personal information, the form cannot be revised. It can only be cancelled in your account.



Please upload a recent photo and ensure it meets the photo requirements. Please upload the the passport ID page (information page)

Please fill in the form in Chinese or English. 1, Personal information 1、Personal information * Upload your photo. 2. Type of visa 3. Work information 4、Education Your photo is accepted. View the photo requirements 5、Family information 6. Information on your travel * Data page of the passport 7. Information on previous travel * Please upload a screenshot of the data page of your passport. 8. Other information 9, Declaration

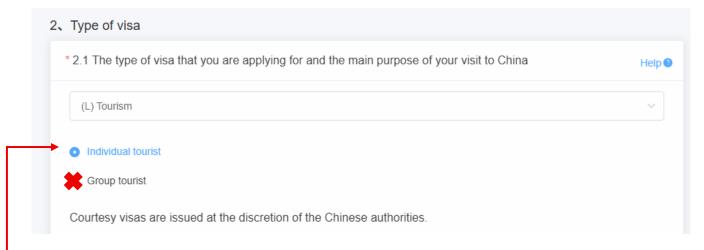
Please ensure that the photo is uploaded successfully. Once completed, the screen will display as shown above.



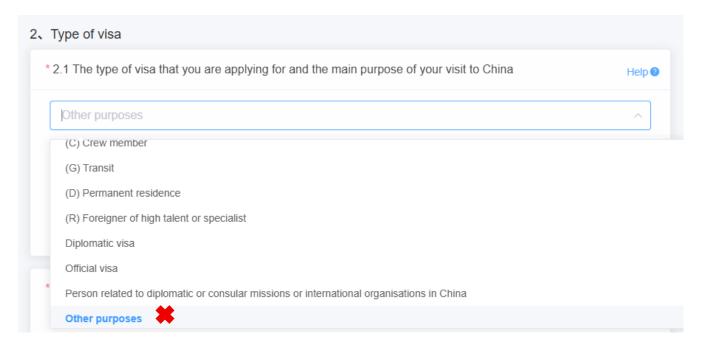
If your name consists of only one syllable, please fill it in the GIVEN NAME column and check the NOT APPLICABLE box in the FAMILY NAME column.

If your passport's endorsement page includes an additional name and you would like to use that name, please enter it directly in the provided name fields (not in the "Other Name" section), and make sure to upload that page when submitting your visa application.

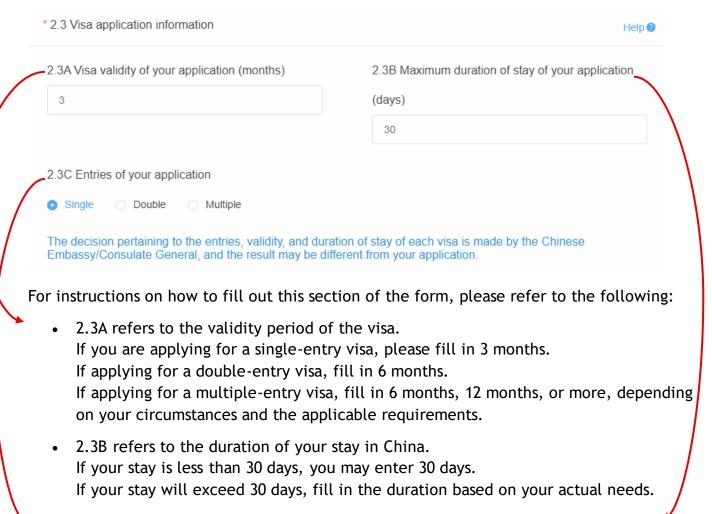
If you were born in China or have a Chinese name, please enter your Chinese name in Mandarin characters in this field.



If your purpose is tourism, please select INDIVIDUAL TOURIST, as the visa center does not issue GROUP TOURIST visas.



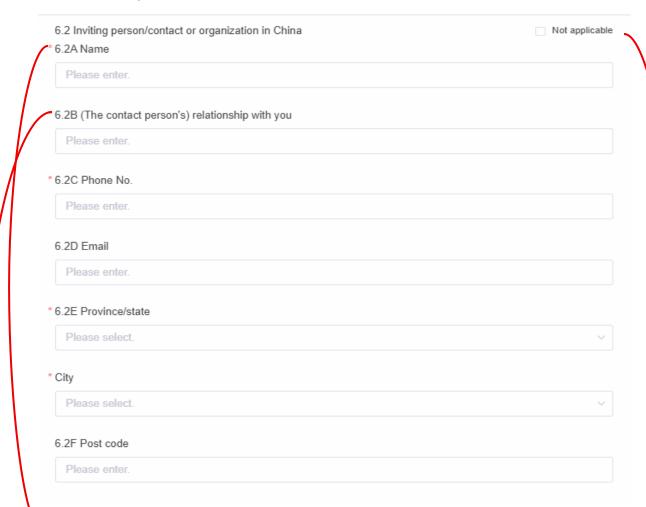
Please do not select the visa type 'OTHER'. If you have any questions or are unsure about which visa type to choose, please contact us via email at jakarta@visaforchina.org or by phone at +62-21-57938655/58.



2.3C refers to the number of entries you are applying for.
 Please select according to your needs. For long-term visit visa types such as Z, X1, S1, Q1, and J1, only SINGLE ENTRY is allowed.

6.5 Person sharing the same passport with you
* 6.5A Are you traveling with someone who shares the same passport with you?
○ Yes ○ No

For item 6.5, please select NO.



For item 6.2A:

If you have an invitation letter issued by a Chinese company, organization, or university, please enter the name of the company/institution.

If the invitation letter is from an individual (such as a family member or friend), please enter the name of the inviter.

For item 6.2B:

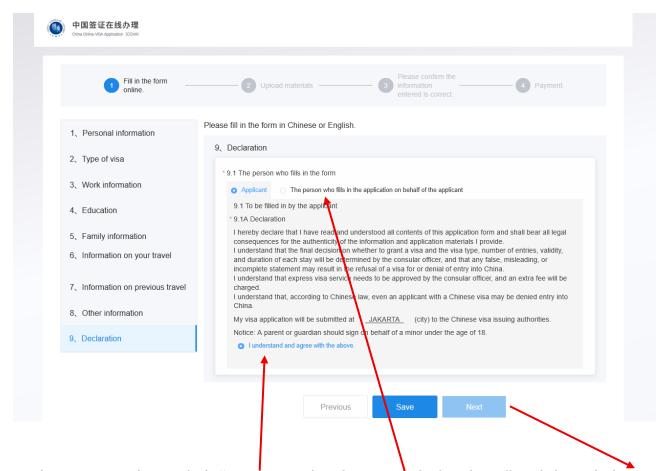
Please indicate the relationship between the inviter and the applicant.

For items 6.2C, D, E, and F:

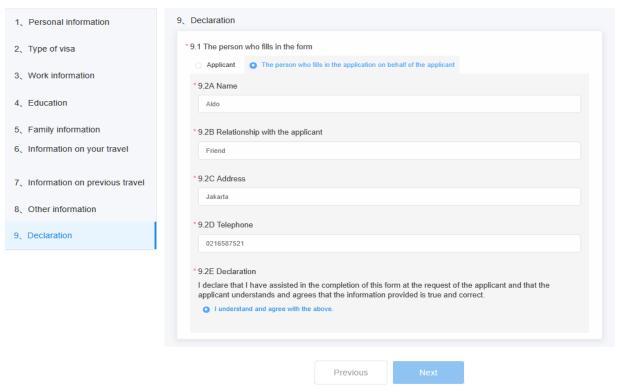
Please fill them out according to the details stated in your invitation letter.

If you do not have an inviter, please check the box for NOT APPLICABLE.

Kindly continue filling out the form based on the purpose of your travel to China.



At this section, please click "I understand and agree with the above" and then click "Next." If you are representing the applicant, then click 'The person who fills in the form'. The screen will appear as shown below. Click 'Next' to proceed.



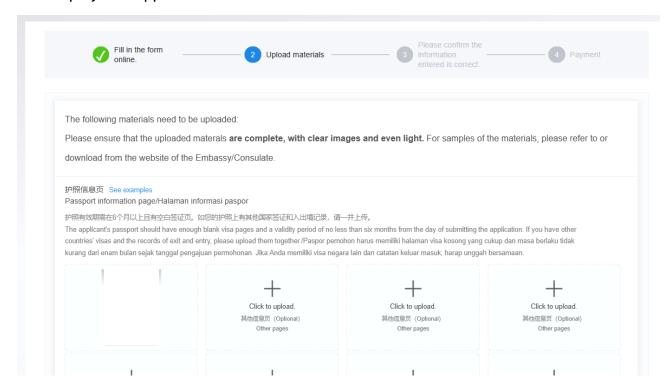
After completing the form, the next step is to upload your documents.

The required documents depend on your visa application category.

Please upload all pages of both your current and previous passports (from the past five years). The passport pages that must be uploaded are those containing visas and all entry/exit stamps.

The example below is for an L visa application.

The display will appear as shown below.

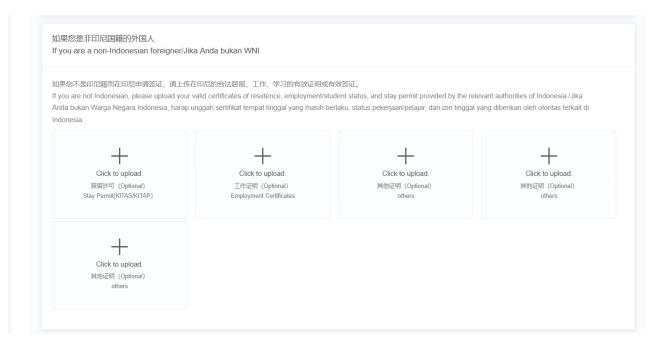


Please upload the following: the passport ID page (first page), the endorsement page, and all pages containing entry-exit stamps and visas from any country.

If there is not enough space to upload them separately, you may **combine them into a** single PDF file.

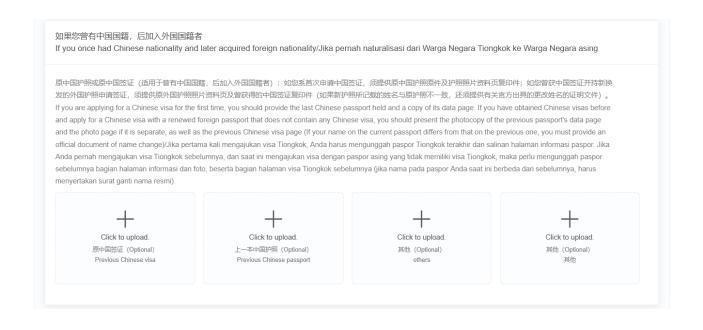
Make sure the file size is **not too large**.

If the upload fails due to the file size, please compress the file before uploading.



If the applicant is not an Indonesian citizen, please upload the most recent entry stamp into Indonesia, along with a copy of your KITAS, KITAP, or valid Indonesian visa.

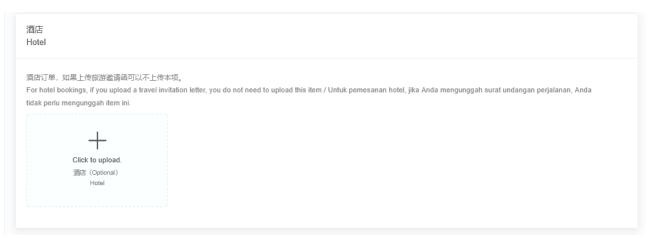
Applicants who were formerly Chinese citizens are required to upload the following documents.



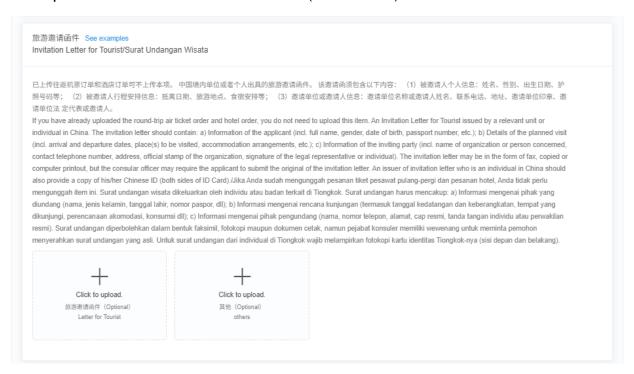
Please upload proof of your round-trip ticket.

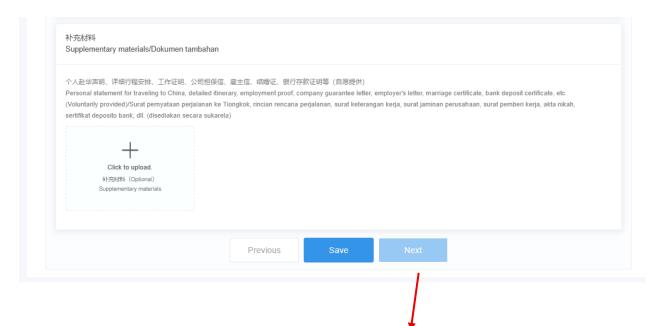


Please upload proof of your hotel reservation.



Please upload the tourism invitation letter (if available).

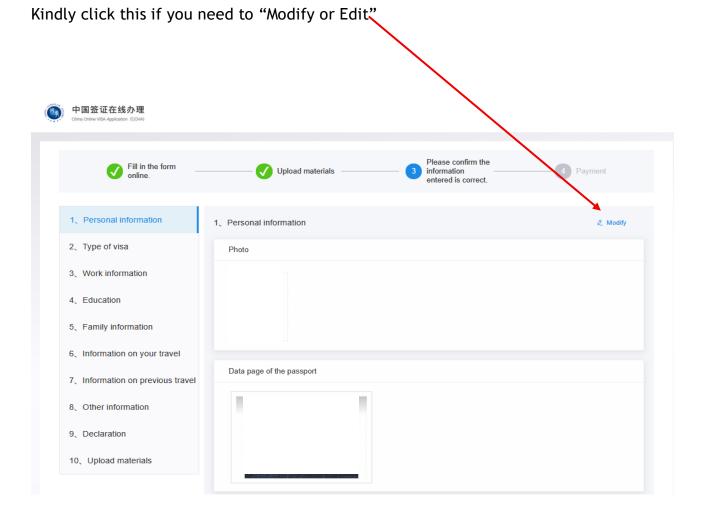




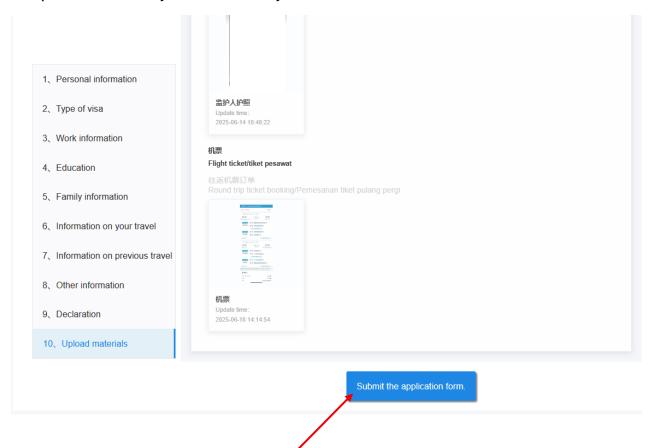
Upon completing the upload of all required documents, kindly proceed by clicking the "Next" button.

Please review all completed form sections and uploaded documents on this page. If any errors are found, you may edit them before submission.

Note: once submitted, the form cannot be modified or replaced.

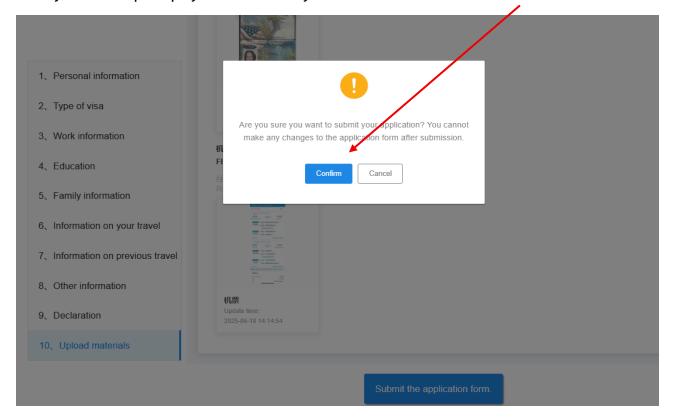


The next step is to submit your application. Kindly double-check to ensure that the form is completed accurately and free of any errors before submission.



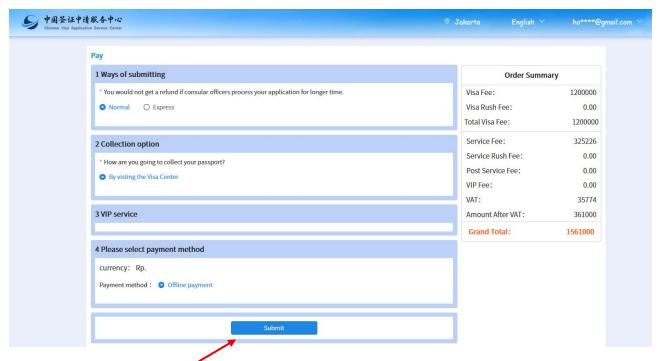
Click here to "Submit the application form."

The system will prompt you to confirm your submission. Please click "Confirm."



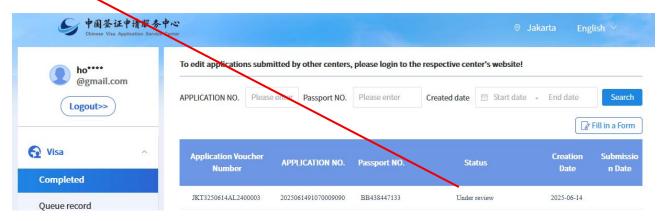
The screen shown below will appear after you have clicked "Confirm" on the previous page. Upon completing the form and uploading all required materials, you are required to submit your application on the page displayed below.

Please be advised that the fees listed on the following page are subject to change and may vary at the time you present your passport at the visa centre.



Click here to "Submit."

After successfully submitting your documents, the website display will appear as shown below.



If the page on your website looks like the image shown, it means you have successfully submitted your visa application online. Please check the status of your visa application regularly. If any corrections are required or additional documents are requested, the application status will be updated accordingly, and a notification detailing the necessary information or actions will be sent directly to your email. Kindly ensure you also check your inbox, as well as your junk or spam folders, on a regular basis.

Please ensure that you have received the "VISA APPLICATION CERTIFICATE" email before visiting the Visa Center for passport submission. There is no need to make an appointment in advance. Once you have obtained the Visa Application Certificate, you may come directly to our Visa Application Center during working hours, Monday to Friday, from 09:00 to 15:00 WIB.

For information on the required documents and the visa application procedure for China, please refer to the NEWS section on our website at www.visaforchina.cn

If someone else will be submitting the passport on your behalf, please attach a **signed** power of attorney letter affixed with duty stamp (Materai)