

# Chinese Visa Application Form Guide

MACAU CHINESE VISA APPLICATION SERVICE CENTER

# 中國簽證申請流程



## Prepare materials

Prepare visa application materials as required.



## Fill in the form

Please log in to the Macao Visa Center website to fill out the application form.



## Go to visa center to apply with the "Visa Application Certificate"

Foreign domestic helpers must apply in person at visa centre and have their fingerprints taken.



## collect passport

Please bring the original pick up from to collection ( Others can help pick it up )

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# 01

**Steps and notes for filling in  
application form online**

[www.visaforchina.org](http://www.visaforchina.org) 或 [www.visaforchina.cn](http://www.visaforchina.cn)

# 欢迎访问中国签证申请服务中心

WELCOME TO CHINESE VISA APPLICATION SERVICE CENTER

I'm applying from

 Macao,China ▼

Macao ▼

[Take Me To The Website](#)

Visa

About Us

Start for Visa

Please select

News

Notice on the Upgrade of the Online Application  
Steps for Applying for a Chinese Visa  
Precautions for Applying for a Chinese Visa  
The holiday of the Chinese Visa Application Service Center

## Important Notice

### Important Notice

Update time: 2025-03-19

According to the [notice](#) from the Office of the Commissioner of the Ministry of Foreign Affairs of the PRC of in Macao SAR ,[starting from March 31,2025](#),applicants are required to log in to the website of the Chinese Visa Application Service Center at [www.visaforchina.cn](http://www.visaforchina.cn) select"Macao China"and complete the online filling of the visa Application Form and upload the visa application materials [The application form filled out before March31,2025\(inclusive\)will no longer be valid.](#)

Please click [here](#) for the [visa application process](#).

Please click [here](#) for the [precautions of online application](#).

Please click [here](#) for the [Steps for Online Application](#)

Special Reminder:before submitting your passport and application materials at the Macao center please confirm that your application status is"passport to be

 Application Form

Beautiful China



Splendid South China  
The Yellow River Basin and its  
18,000 kilometers of winding  
coastline

Individual

Agency



Enter your e-mail

email address

Please enter a valid Email



Enter your password

create new password



Confirm your password



Enter your code

Log in to your email to check the verification code and enter it.

☐ I have read and agreed to the [Privacy Policy](#)

Password must :

- Be a minimum of 8 characters.
- Include at least one lowercase letters (a-z)
- Include at least one uppercase letters (A-Z)
- Include at least one number (0-9)
- Include at least one Special Character (\*?!&¥\$%^#.,/@"';:)

Create Account

[Sign In](#)

New password requirements



Macao



Other Centers

EN ▾

[Sign In](#) | [Create Account](#)

## Account Sign In



Enter your e-mail



Enter the password

**Sign In**

[Forgot Password?](#)

[No account? Create now.](#)

The city you have chosen for your visa application is: **MACAU/MACAO**

Start filling in the form.



**Choose the "Macau" visa application center**

## 1、 Personal information

\* Upload your photo.



Click to upload.

[View the photo requirements.](#)

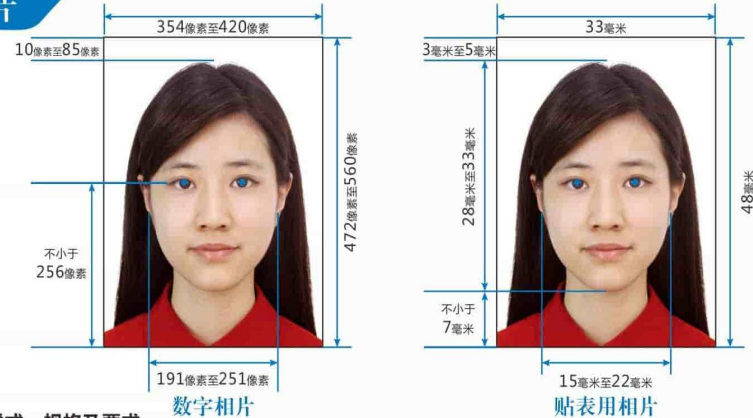
### Notes :

- Please upload a photo that meets the requirements.
- Photos need to be taken within six months (full face, bare head, clear and white background, without any jewelry) the measurement of photo should be 1.5 inch

[Click here to view photo requirements](#)

# 中国签证申请相片规格要求

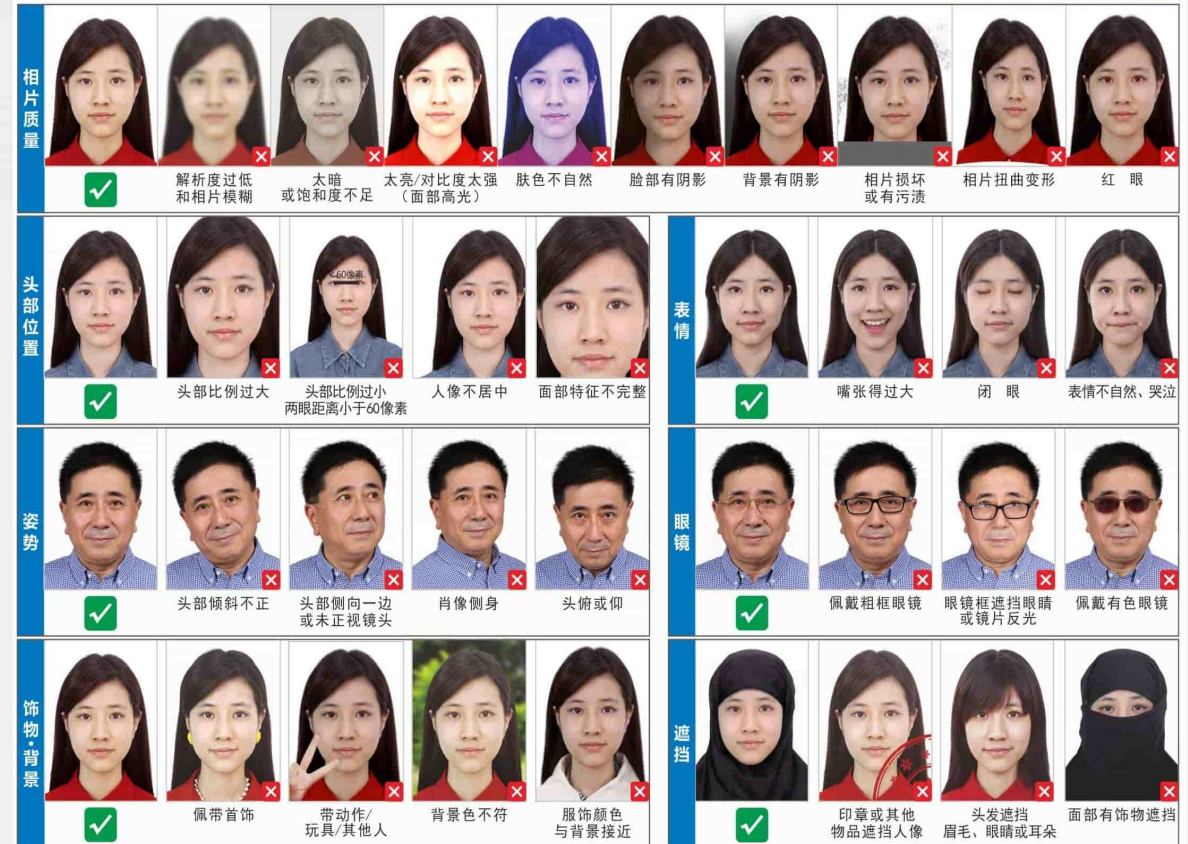
## 标准规格相片



### 提交申请的人像照片样式、规格及要求

- **样式：**数字相片及贴表用纸质相片样式如上图。
- **规格：**数字相片规格不低于354（宽）\* 472（高）像素，不大于420（宽）\* 560（高）像素，贴表用相片规格为宽33mm，高48mm。
- **颜色模式：**24位RGB真彩色。
- **压缩方式：**相片压缩方式采用JPEG压缩技术，一般文件大小在40K~120K字节之间。
- **面部要求：**要求申请人拍照时要正对相机，面部特征完整，双眼睁开，嘴巴闭合，露出耳朵，神态自然，无任何动作，无明显畸形，不佩戴粗框眼镜或有色眼镜，人脸姿态左右偏转不能超过20度，上下俯仰不能超过25度。
- **头饰要求：**不建议戴帽子或头巾等饰物，如因宗教原因不得不戴，须确保其不遮挡申请人整个面部。
- **相片质量要求：**要求相片无损坏无污渍，无渗光无阴影，亮度不能太暗或太亮，肤色自然，人像面部特征完整清晰位置居中，两眼距离大于60像素无红眼。
- **数字相片头像大小及位置：**以354（宽）\* 472（高）像素规格的数字相片为例，人像在相片矩形框内水平居中，脸部宽205像素加减14像素，头顶发迹距相片上边沿10像素至70像素，眼睛所在位置距相片下边沿的距离不小于256像素，当头顶发迹距相片上边沿距离与眼睛所在位置距相片下边沿的距离不能同时满足上述要求的情况下，应优先保证眼睛所在位置距相片下边沿的距离不小于256像素，特殊情况下可部分切除直立过高的头发。
- **贴表用相片头像大小及位置：**头部宽度在15mm至22mm之间，头部高度（从下巴至头顶）在28mm至33mm之间，头顶至相片上边距离在3mm至5mm之间，人脸下颚以下到图像下边沿高度不小于7mm。
- **背景、边框：**背景要求为白色或接近白色，无边框。
- **相片必须于最近6个月内拍摄**

## 相片规格对比示例



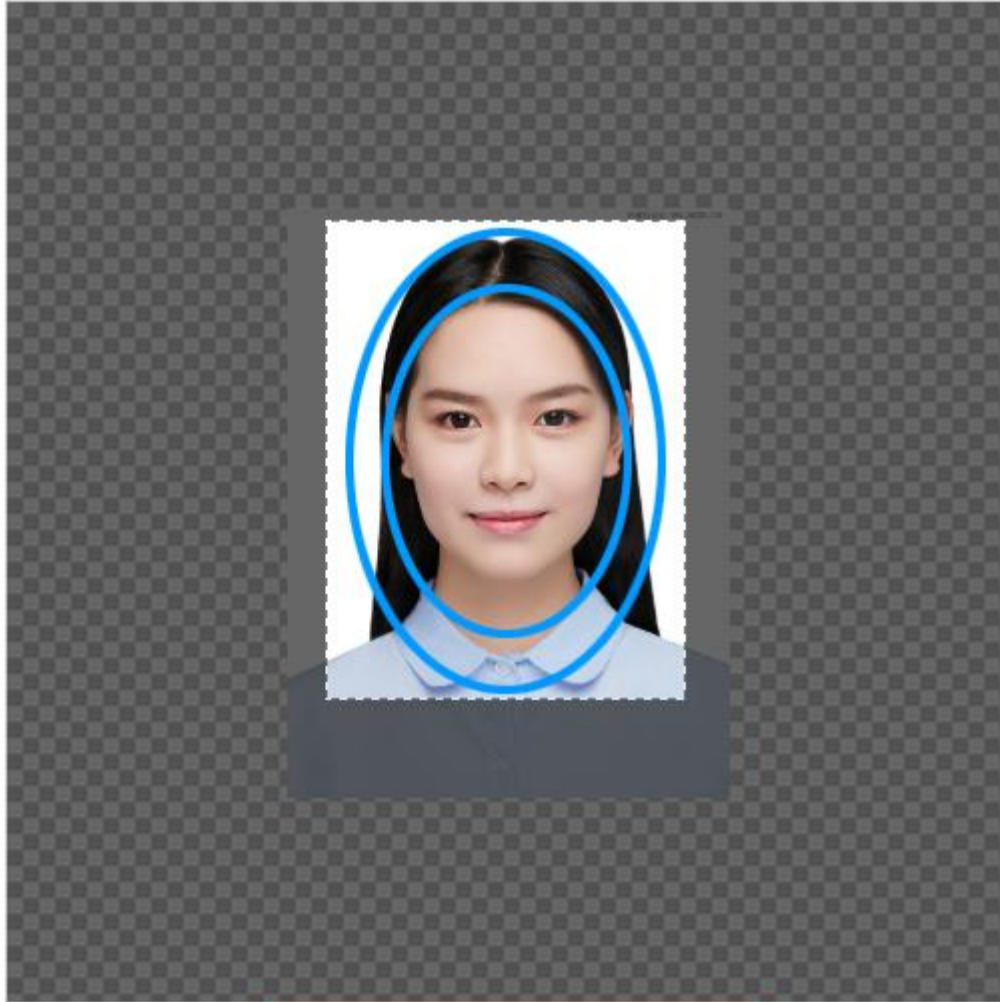
中华人民共和国外交部领事司

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- White background photo
- 1.5-inch
- Must show the eyebrows, ears, and eyes.

- Do not show your teeth.
- Do not wear glasses, earrings, necklaces, or other jewelry.
- Must be a recent photo taken within the last 6 months.

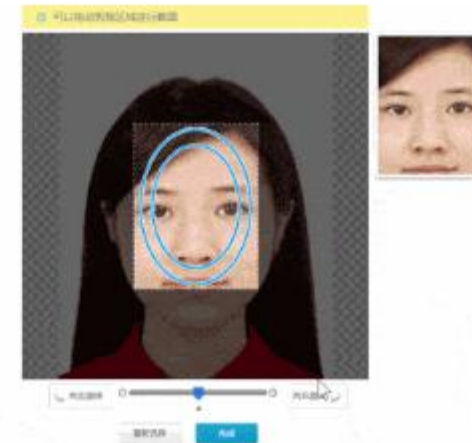
可以拖动剪裁区域进行截图



Drag left or right to  
adjust the photo size.



Here are the photos  
to be uploaded.



### 1.1E 上传您的照片

查看照片要求

上传照片



照片合格



- Please upload a photo that meets the requirements.
- And bring a paper photo that meets the requirements to the visa center.

### 1.1E 上传您的照片

查看照片要求

上传照片



照片背景必须是白色。请重新上传符合标准的面相照片



提示：照片因未通过检测，未成功上传，您可以继续填写其它项目，请在办理签证时递交本人标准证件照片。

- If you are not qualified, please try uploading three times.
- The application form must be filled out in strict accordance with the upload standards, and clear identification photos of the applicant must be uploaded. Otherwise the center will not accept the application.
- Please bring a paper photo that meets the requirements to the visa center

\* Data page of the passport

\* Please upload a screenshot of the data page of your passport.



Click to upload.



1

**All personal basic information should be filled in completely and accurately. If it is inconsistent with the passport, you will not be able to continue the application and the application will be rejected.**

2

**When moving on to the next item , click "save" , Save completed data.**

3

**Personal information must be filled in correctly, and the application form must be consistent with the passport information page:**

- 1.1 Name

- 1.2 Birth date

- 1.3 Gender

- 1.4 Birthplace

- 1.5 Marital status

- 1.6 Nationality and permanent resident

- 1.7 Passport information

Confirm the auto-filled passport details on the application

- **Please check the auto-filled passport information carefully with the passport data page !**
- **If there is any error, please modify it manually to make it correct!**

## 1.1 Name

[Help ?](#)

\* 1.1A Family name (as shown on your passport, if any) ☐ Not applicable

Please enter.

\* 1.1B Given name(s) (as shown on your passport, if any) ☐ Not applicable

Please enter.

1.1C Other name(s) or former name(s)

Please enter.

1.1D Chinese name (in Chinese, if any)

Please enter.

**All personal basic information should be filled in completely and accurately. If it is inconsistent with the passport, you will not be able to continue the application and the application will be rejected.**

### Note :

- **The name must be the same as the passport.**
- **If the passport only has one set of names , can fill in" family name ",given name click "Not applicable"**
- **If passport have middle name , can fill in "given name"**

## 1.2 Date of birth

### \* 1.2A Date of birth

Please enter the year (yyyy).

Please select. (Month)



Please select. (Day)



## 1.3 Gender

### \* 1.3A Gender

☐ Male ☐ Female

**All personal basic information should be filled in completely and accurately. If it is inconsistent with the passport, you will not be able to continue the application and the application will be rejected.**

**1.4A Date of birth must be the same as the passport data page**

**1.3A Fill in gender**

## 2.1 Types of visa and major purpose of your visit to China

**For foreign residents in Macau, please select S2 visa → D  
(cannot be manually changed)**

\* Types of visa and major purpose of your visit to China

(S2)Family member of foreigner(s) staying or residence in China or person who needs to come to China for personal matters (no more than 180 days) ▼

- ☐ Family member of foreigner(s) staying or residing in China for work, study or other purposes who visit China for no more than 180 days
- ☒ Applying for a visa to stay in China for other personal matters, such as handling litigation, inheritance, real estate or medical treatment

\* Name of the residing foreigner(s)

Fill in the name of the employer's Hong Kong and Macau residents' Mainland Travel Permit (Simplified Chinese name on the employer's Home Return Permit)

\* Relationship with the applicant

Fill in employer relationship

\* Residence permit(s) number or visa number

Fill in the number of the employer's Hong Kong and Macau residents' Mainland Travel Permit (employer's Home Return Permit number)/Application Instructions for Mainland Travel Permit for Hong Kong and Macau Permanent Residents (Non-Chinese Citizens)number

\* Personal Matters

Please Fill in : **traveling with my employer** ( The purpose of the employer's guarantee letter should be filled in as above )

#### 1.4 Place of birth

\* 1.4A Country/region

\* 1.4B Province/state

\* 1.4C City

#### 1.5 Marital status

\* 1.5A Marital status

- ☐ Married    ☐ Divorced
- ☐ Single    ☐ Widowed    ☐ Other

**All personal basic information should be filled in completely and accurately. If it is inconsistent with the passport, you will not be able to continue the application and the application will be rejected.**

**1.4A Fill in you Country of Birth**

**1.4B and 1.4C**

**City and Province must be same as your Passport Place of Birth**

**1.5A Fill in your marital status truthfully**

## 1.6 Nationality and permanent residence

### \* 1.6A Current nationality

Please select.



### \* 1.6B ID number in the country of

nationality

☐

Not applicable

Please enter.

### \* 1.6C Do you have any other nationality?

☐

Yes

☐

No

### \* 1.6F Do you have permanent resident status in any other country or region?

☐

Yes

☐

No



**All personal basic information should be filled in completely and accurately. If it is inconsistent with the passport, you will not be able to continue the application and the application will be rejected.**

## 1.6A Choose Current Nationality

**1.6B Please match the ID number of your country of nationality on your passport**

**If your passport does not show this, please choose “Not Applicable”**

## 1.7 Passport information

### \* 1.7A Type of passport/travel document

- ☐ Ordinary    ☐ Service  
☐ Diplomatic    ☐ Official  
☐ Special    ☐ Other

### \* 1.7B Passport/travel document number

Please enter.

### \* 1.7C Issuing country/region of the passport/travel document

Please select. ▼

### \* 1.7D Place of issue

Please enter.

### \* 1.7E Expiration date (Please make sure your passport will be valid for no less than 6 months.)

Please enter the year (yyyy).

Please select. (Month) ▼

Please select. (Day) ▼

**All personal basic information should be filled in completely and accurately. If it is inconsistent with the passport, you will not be able to continue the application and the application will be rejected.**

- **1.7A Choose “Ordinary” passport**
- **1.7B Please fill in your passport number correctly**
- **1.7C Issuing country/region of the passport**
- **1.7D Place of issue same as passport data page**
- **1.7E Expiry date**
- **( Please make sure your passport will be valid for less than 6 months )**

3:42 33.0K/s 54%

## 2 \ Type of visa

\* 2.1 The type of visa that you are applying for and the main purpose of your visit to China [Help ?](#)

(S2) Family member of a foreigner staying or residing in China or person ▼

☐ Family member of a foreigner who resides in China for work, study, or other purposes and applying for a short-term visa (for no more than 180 days) for visiting the foreigner

☒ Person applying for a visa to stay in China for other personal matters, such as handling litigation, inheritance, medical treatment, or real estate in China

\* Name of the person you are going to visit

Please enter.

Please enter.

\* Relationship with you

Please enter.

Please enter.

\* ID or permanent residence permit number

Please enter.

Please enter.

Courtesy visas are issued at the discretion of the Chinese authorities.

\* 2.2 Service type

Notice: Express service does not start from the date of submitting the application form, but starts from the date when you submit your passport.

• **Foreign domestic helpers in Macau, please select S2 visa (2.1 must be filled in as required, if it is wrong or not filled in, the application will be rejected)**

### • Other personal matters

- Fill in the employer's name on the Mainland Travel Permit for Hong Kong and Macau Residents (employer's name in simplified Chinese on Home Visit Permit)
- Fill in the employer's Mainland Travel Permit number for Hong Kong and Macau Residents (employer's Home Visit Permit number)
- **If the employer does not have a Home Return Permit, please fill in the Mainland ID card number**

## \* 2.2 Service type

Notice: Express service does not start from the date of submitting the application form, but starts from the date when you submit your passport.

☐ Normal ☐ Express

Express service requires an extra fee and cannot be canceled once you have applied for it. You would not get a refund for the express service fee if the consular officer decides to prolong the review time based on the circumstances of your application.

- "Normal" is 4 working days
- "Expedited ": 3 working days
- If the consular officer is reviewing the case or requires the applicant to submit additional materials, your collection date will be postponed.
- **Applying for expedited service does not mean that you will be able to get your documents back within 3 working days.**

### 3、 Work information

#### \* 3.1 Current occupation

Other

\* Please specify.

Domestic helper

- Domestic helper select "Other"
- Please fill in "Domestic Helper" in the description column

\* 3.2 Work experience in the past five years

\* 3.2A Date from

Please enter the year (yyyy).

Please select. (Month)



Date to

Please enter the year (yyyy).

Please select. (Month)



- **Fill in the form from the last 5 years before the date of filling in the form. If you have been working until now, fill in the "date to the current month" or the year and month when filling in the form.**

\* 3.2B Name of your employer Please fill in the full name of the employer without abbreviations.

Please enter.

Please enter.

\* Address of your employer

Please enter.

Please enter.

\* Telephone number of your employer

6

\* 3.2C Supervisor's name

Please enter.

Please enter.

\* Supervisor's telephone number

6

3.2D Position

Please enter.

3.2E Duty

Please enter.

- **Name of your employer : Fill in the employer's name (if the employer has a Home Visit Permit, fill in the employer's simplified Chinese name as shown on the Home Visit Permit)**
- **Address of your employer : Fill in the employer's address**
- **Telephone number of your employer : Fill in your employer's phone number**
- **Position : Fill in domestic helper or housekeeper, etc.**
- **Duty : Fill in household chores or caring for the elderly/children or actual work done, etc.**
- **If you have multiple employers or extensive work experience, please click "Add work experience"**

**! The dates of your work experience in the past five years must be written coherently and completely! !**

#### 4、 Education

\* 4.1 Highest diploma/degree ☐ Not applicable

\* 4.1A Name of institute of education

Please enter.

\* 4.1B Diploma/degree

Please select.



4.1C Major

Please enter.

 Add

#### Note :

- **If you have a bachelor's degree or above, please be sure to fill in "Major"**
- **If you have a junior high school education or below, please check "Not Applicable" and indicate your education level in the window below.**

## 5、 Family information

\* 5.1 Current home address

\* 5.1 Current home address

Please enter.



**Current home address :**

• **Fill in the current home address in **MACAO****

\* 5.2 Phone number

Please enter.



• **The applicant' s phone number**

\* 5.3 Mobile phone number

Please enter.

• **The applicant' s moblie phone number**

5.4 Email

Please enter.

• **The applicant' s email address**

 Add

5.5B Father ☒ **【 Father 】** Not applicable

\* Please specify.

Please enter.

5.5C Mother ☒ **【Mother 】** Not applicable

\* Please specify.

Please enter.

5.5D Children ☒ **【Children 】** Not applicable

\* 5.5E Do you have any immediate  
relatives in China?

☐ Yes ☐ No

## Notes on filling out parent information:

**If the applicant's parents are deceased or the applicant has no parents, please tick "Not applicable" and indicate the reason.**

- **If the applicant has no children, please tick Not Applicable**
- **5.5E Indicates whether there are any direct relatives other than parents in mainland China, Hong Kong, Macau and Taiwan (please fill in truthfully)**

⊕ Add

5.5B Father ☐ 【 Father 】 Not applicable

\* Family name ☐ Not applicable

Please enter.

\* Given name ☐ Not applicable

Please enter.

\* Nationality

Please select. ▼

\* Date of birth

Please enter the year (yyyy).

Please select. (Month) ▼

## Notes on filling out parent information:

- Parents' names, nationality, and date of birth must be filled in completely
- Are your parents in mainland China, Hong Kong, Macau or Taiwan? (Please fill in the information truthfully)

5.5D Children ☐ 【Children】 Not applicable

\* Family name ☐ Not applicable

Please enter.

\* Given name ☐ Not applicable

Please enter.

\* Nationality

Please select.

Occupation

Please select.

\* Date of birth

Please enter the year (yyyy).

Please select. (Month)

Please select. (Day)

## Notes on filling in children's information:

- Children's name, nationality, occupation, and date of birth must be filled in completely
- If the applicant has no children, please tick Not Applicable

## 6、Information on your travel

### \* 6.1A Date of arrival

Please enter the year (yyyy).

Please select. (Month) ▼

Please select. (Day) ▼

### 6.1B Arrival train/ship/flight No.

Please enter.

### \* 6.1C The city of your destination

Please select. ▼

### \* 6.1D City to stay

Please select. ▼

### 6.1E Address to stay

Please enter.

- **6.1A Date of arrival** : The date of the most recent trip to the Mainland **(the expected time of travel to the Mainland)**
- **6.1C The city of your destination** : The first city where you enter into the Mainland. If you enter the mainland from ports(Gongbei, Hong Kong-Zhuhai-Macao, Hengqin), select "Zhuhai" as the destination city
- **6.1D The city to city** : The destination city you are going to. If you will be staying in multiple cities, please select "Add stay information" **(the cities you will actually stay in the Mainland)**
- **6.1E Address to stay** : Detailed address of your stay (such as hotel name or accommodation address)

**! Please confirm the address same with that one in the employer's guarantee letter!**

\* 6.1F Date of arrival

Please enter the year (yyyy).

Please select. (Month)

Please select. (Day)

\* 6.1G Date of departure

Please enter the year (yyyy).

Please select. (Month)

Please select. (Day)

[⊕ Add](#)

\* 6.1H Date of departure

Please enter the year (yyyy).

Please select. (Month)

Please select. (Day)

- **6.1F Date of arrival :**
- **6.1A Arrival date** is the same as **6.1F Arrival date**
- **6.1G Date of departure :**
- **6.1G departure date** is the same as **6.1H departure date**
- **6.1H Date of departure :**
- **Expected date of return to Macau from the Mainland**

# Detailed instructions on filling in itinerary information for 6.1 :

## 六、旅行資訊：6.1 行程（不可手動更改，必須與實際行程資訊一致）

cannot be manually changed,must be consistent with the actual itinerary information

|           |                                                                                                                                        |                                                                                                    |                                                                                                                                    |                                                                                                                                       |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 6.1<br>行程 | <b>6.1A 抵達日期/Date of arrival:</b><br>舉例：2024-10-23 (抵達日期應與到達日期一致)<br>The arrival date should be consistent with the arrival date       |                                                                                                    | <b>6.1B 抵達車/船/飛機班次/Arrival train/ship/flight:</b>                                                                                  | <b>6.1C 抵達城市/City of arrival</b><br>填寫實際抵達城市 (入境中國內地第一個城市)<br>The first city enter mainland                                           |
|           | <b>6.1D 停留城市/City</b><br>填寫實際停留城市<br>(實際停留城市應與地址對應)<br>The actual city of stay should correspond to the address                        | <b>6.1E 地址/Address</b><br>應與雇主擔保函地址一致<br>Should be consistent with the employer's guarantee letter | <b>6.1F 到達日期/Date of arrival</b><br>舉例：2024-10-23<br>(抵達日期應與到達日期一致)<br>The arrival date should be consistent with the arrival date | <b>6.1G 離開日期/Date of departure</b><br>舉例：2024-10-28 (離開日期應與離境日期一致)<br>The departure date should be consistent with the departure date |
|           | <b>6.1H 離境日期/Date of departure:</b><br>舉例：2024-10-28 (離境日期應與離開日期一致)<br>The departure date should be consistent with the departure date |                                                                                                    | <b>6.1J 離境車/船/飛機班次/Arrival train/ship/flight:</b>                                                                                  | <b>6.1K 離境城市/City of departure:</b><br>填寫實際離境城市 Fill in the departure city                                                            |
|           |                                                                                                                                        |                                                                                                    |                                                                                                                                    |                                                                                                                                       |

6.1J Departure train/ship/flight No.

Please enter.

\* 6.1K City of departure

Zhuhai



District/county of departure

Please select.



**6.1K City of departure :**

- **The city from which you left the mainland (from which city you left and entered Macau)**

6.2 Inviting person/contact or organization in China

☐ Not applicable

\* 6.2A Name

**Employer's name in simplified Chinese on Home Visit Permit**

Please enter.

\* 6.2B (The contact person's) relationship with you

**Employer**

Please enter.

\* 6.2C Phone No.

**Employer's contact phone number**

Please enter.

6.2D Email

**Employer's email address**

\* 6.2E Province/state

**Same with 6.1D (City to stay)**

\* City

**Same with 6.1D (City to stay)**

District/county

Please select.

6.2F Post code

**The post code of the City to stay(same as 6.1D)**

## Domestic helper in Macau apply S2 visa

- Application Form 6.2 **(Required!!!)**
- Inviting person/contact or organization in China

**(please be sure to fill in the employer information)**

**Please refer to the left for details**



Regarding the detailed instructions for filling in the invitation party/contact person or organization within China in section 6.2 :

6.2 中國境內邀請方/聯繫人或組織（不可手動更改，必須與實際行程資訊一致）  
cannot be manually changed, must be consistent with the actual itinerary information

溫馨提示：郵遞區號請您一定要仔細查詢並正確填寫。Kind reminder: please carefully check and fill in the postal code correctly.

|                                                                          |                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.2 中國境內邀請<br>方/聯繫人組織<br>/inviting person<br>or organization<br>in China | <b>6.2A 姓名或名稱/Name of person or organization:</b><br>請填寫雇主姓名（與雇主身份證證件姓名或回乡证姓名一致，務必用同一種文字填寫 6.2A 3.2B、3.2C 雇主姓名）<br>Give priority to fill in the name of the employer's relatives in Chinese Mainland If the employer has no relatives in Chinese Mainland, please fill in the employer's name(Please fill in the names of employers 6.2A, 3.2B, and 3.2C in the same language) | <b>6.2B（聯繫人）與您的關係/Relationship to you (if invited by an individual):</b><br>此處應寫填寫雇傭關係<br>For example, if 6.2A is filled in as the name of the employer's relatives in Chinese Mainland, here should be the employer's relatives. If 6.2A is filled in as the employer's name, this should be the employment relationship. |
|                                                                          | <b>6.2C 電話號碼/phone number:</b><br>填寫雇主中國大陸（澳門）電話或澳门电话<br>Fill in the telephone number of the employer's relatives in Chinese Mainland or the employer's telephone number in Mainland China (Macao)                                                                                                                                                                             | <b>6.2D 電子郵箱/E-mail address:</b><br>填寫雇主電子郵箱<br>Fill in the email address of the employer's relatives in Chinese Mainland or the employer's email address                                                                                                                                                                  |
|                                                                          | <b>6.2E 地址（城市、省/自治區、郵遞區號）Address(city /province/sate/postal code):</b><br>應與 6.1 行程裏的停留城市填寫一致，郵遞區號填寫正確<br>it should be consistent with the city of stay in the 6.1 itinerary, and the postal code should be fulfilled in correctly                                                                                                                                             |                                                                                                                                                                                                                                                                                                                            |

郵遞區號舉例 Example of postal code:

|                     |                    |                   |                     |
|---------------------|--------------------|-------------------|---------------------|
| 廣州 GUANGZHOU→510000 | 珠海 ZHUHAI→519000   | 佛山 FOSHAN→528000  | 中山 ZHONGSHAN→528400 |
| 江門 JIANGMEN→529000  | 深圳 SHENZHEN→518000 | 北京 BEIJING→100000 | 上海 SHANGHAI→200000  |

### 6.3 Emergency contact

\* 6.3A Family name ☐ Not applicable

Please enter.

\* Given name ☐ Not applicable

Please enter.

\* 6.3B (Emergency contact) Relationship  
with you

Please enter.

\* 6.3C Phone No.

Please enter.

6.3D Email

Please enter.

**6.3 Emergency contact :**  
**Fill in employer information,**  
**family information, or friend**  
**information, etc.**

**Notice :**

**The emergency contact person**  
**cannot fill in the applicant's**  
**personal information**

6.4 Who will pay for this travel?

\* 6.4A Who will pay for this travel?

- ☐ Self    ☐ Other
- ☐ Organization

6.5 Person sharing the same passport with you

\* 6.5A Are you traveling with someone who shares the same passport with you?

- ☐ Yes    ☐ No



**6.4 Please fill in the information of who will pay for this trip**



**6.5 Person sharing the same passport with you : Refers to using the same passport. If not, please tick "No"**

## 7、 Information on previous travel

7.1 Have you ever been to China?

\* 7.1A Have you ever been to China?

☐ Yes ☐ No

7.2 Previous Chinese visa

\* 7.2A Have you ever gotten a Chinese visa?

☐ Yes ☐ No

7.3 Do you have any valid visas issued by other countries?

\* 7.3 Do you have any valid visas issued by other countries?

☐ Yes ☐ No



- **Have your ever been to China : Have you been to mainland China?**
- **Previous Chinese visa : If you have applied for a Chinese visa before, please fill in the type of visa you have obtained, visa number, place of issuance and date of issuance**
- **If you have had your fingerprints collected when applying for a visa, please fill in the date and location of collection.**
- **If you have ever obtained a Chinese residence certificate or residence permit, please fill in the residence certificate number**

\* 7.2A Have you ever gotten a Chinese visa?

☒ Yes ☐ No

7.2B Type of visa

Please select.

7.2C Visa No.

[Help](#)

Please enter.

\* 7.2D Place of issue

Please enter.

\* 7.2E Issue date

Please enter the year (yyyy).

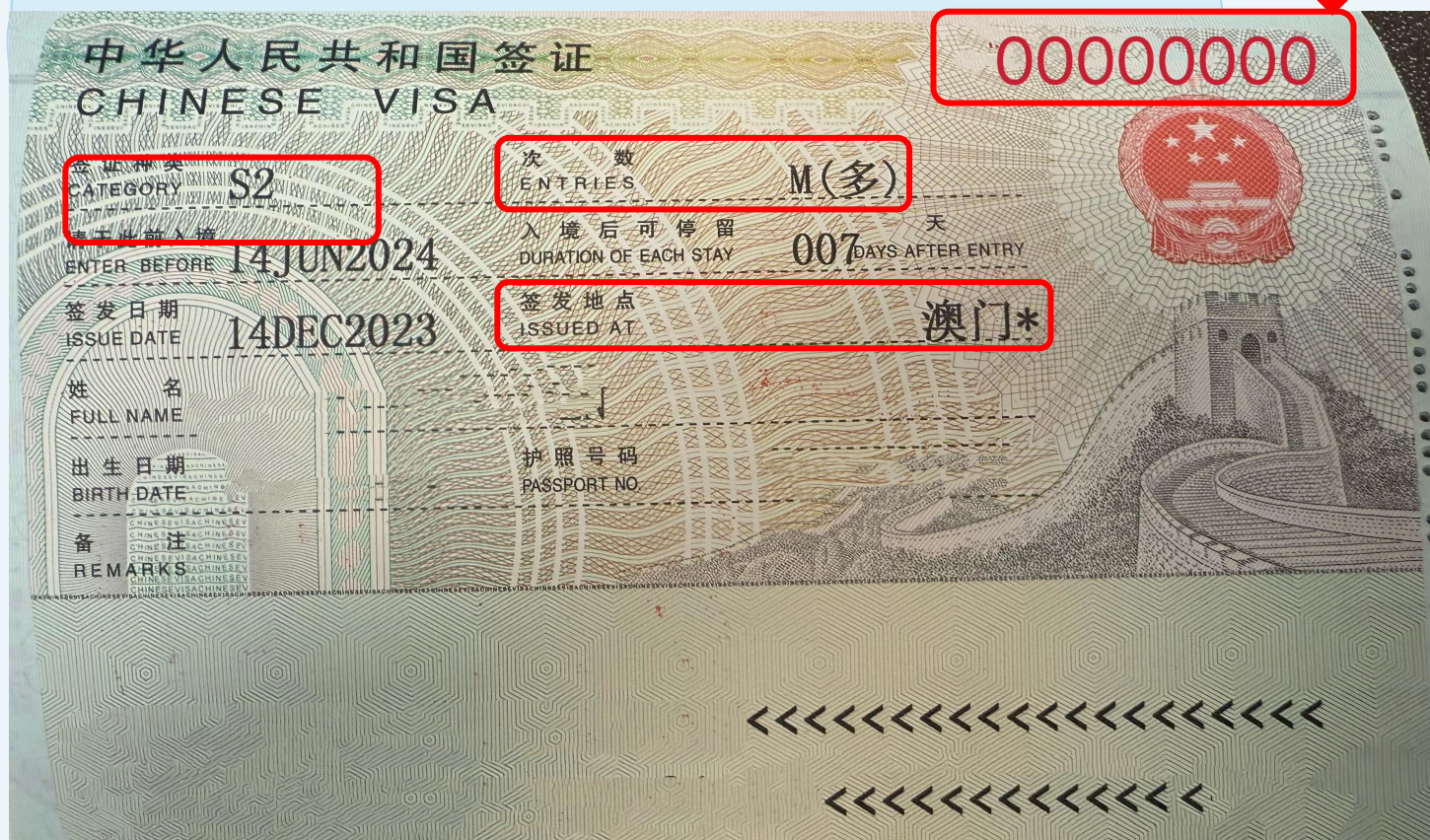
Please select. (Month)

Please enter.

## • Previous Chinese visa :

- If you have applied for a Chinese visa before, please fill in the type of visa you have obtained, visa number, place of issuance and date of issuance

Visa number



\* 7.2F Have you ever had your fingerprints collected when applying for a Chinese

visa?

☒ Yes ☐ No

\* Date of fingerprint collection

Please enter the year (yyyy).

Please select. (Month)

Please select. (Day)

\* Country or region of fingerprint collection

Please select.

\* Place of fingerprint collection

Please enter.

\* 7.2G Have you ever gotten a Chinese residence permit?

☒ Yes ☐ No

\* Residence permit No.

Please enter.

- If you have had your fingerprints collected when applying for a visa, please fill in the date and place of collection.



•ONE \* indicates that fingerprints have been collected

(The collection date is the issuance date)

•Two \*\* indicate no fingerprints were collected

- If you have ever obtained a Chinese residence certificate or residence permit, please fill in the residence certificate number (upper right corner)

Visa number



Y Indicates that fingerprints have been collected (the collection date is the date below the photo)

N means no fingerprints were collected



7.3 Do you have any valid visas issued by other countries?

\* 7.3 Do you have any valid visas issued by other countries?

☐ Yes ☐ No

7.4 Countries you have visited in the past 12 months

\* 7.4A Have you traveled to any other country in the past 12 months?

☐ Yes ☐ No



• **7.3 Do you have a valid visa from another country?**  
**(Please fill in the information truthfully)**



• **7.4A Have you visited any country in the past 12 months?**  
**(Excluding Hong Kong, Macao and Taiwan)**  
**(Please fill in truthfully)**

## 8、Other information

\* 8.1 Have you ever been refused a

Chinese visa or denied entry into China?

☐ Yes ☐ No

\* 8.2 Has your Chinese visa ever been

canceled?

☐ Yes ☐ No

\* 8.3 Have you ever entered China illegally,

overstayed, or worked illegally in China?

☐ Yes ☐ No

\* 8.4 Do you have any criminal record in

China or any other country?

☐ Yes ☐ No

\* 8.5 Do you have any serious mental

disorders or infectious diseases?

☐ Yes ☐ No



# Notice :

**Please fill in all options truthfully. If you select “Yes” , please provide detailed description.**

**8.2 Please check your passport carefully to see if it has been cancelled. If so, please fill in the form truthfully.**

\* 8.9 Have you ever served or participated in any paramilitary organization, civil armed unit, guerrilla force, or rebel organization, or ever been a member of one?

☐ Yes ☐ No

\* 8.10 Have you worked for any professional, social, or charitable organization?

☐ Yes ☐ No

\* 8.11 Is there anything else you want to declare?

☐ Yes ☐ No

\* 8.12 Are you or your family members engaged, or have you or your family members ever engaged in work related to the military or law-enforcement



**Please check "Yes" or "No" for the information in the list on the left.**

★ 9.1 The person who fills in the form

☒ Applicant

9.1 To be filled in by the applicant

★ 9.1A Declaration

I hereby declare that I have read and understood all contents of this application form and shall bear all legal consequences for the authenticity of the information and application materials I provide.

I understand that the final decision on whether to grant a visa and the visa type, number of entries, validity, and duration of each stay will be determined by the consular officer, and that any false, misleading, or incomplete statement may result in the refusal of a visa for or denial of entry into China.

I understand that express visa service needs to be approved by the consular officer, and an extra fee will be charged.

I understand that, according to Chinese law, even an applicant with a Chinese visa may be denied entry into China.

My visa application will be submitted at

MACAU/MACAO (city) to the Chinese

visa issuing authorities.

Notice: A parent or guardian should sign on behalf of a minor under the age of 18.

☐ I understand and agree with the above.

## Notice :

- **If you check "Fill in on behalf of someone else", please fill in the information of the person filling in on behalf of someone else and sign in the "Fill in on behalf of someone else" section after the form is printed out.**

9.2 代填人填写 For person filling in the application on the applicant's behalf

9.2A 姓名/Name:

9.2B 与申请人关系/Relationship with the applicant:

填写: employer's name

填写: employer

9.2C 地址/Address:

9.2D 电话/Telephone:

填写: employer's address in Macau

填写: employer's Mobile phone number

9.2E 声明/Declaration

我声明本人是根据申请人要求而协助填表，证明申请人理解并确认表中所填写内容准确无误。

I declare that i have assisted in the completion of this form  
at the request of the applicant and that the applicant understands  
and agrees that the information provided is ture and correct



Fill in the  
form  
online.



Upload  
materials



Please  
confirm the  
information  
entered is  
correct.



Payment

The following materials need to be uploaded:

Please ensure that the uploaded materials **are complete, with clear images and even light.** For

samples of the materials, please refer to or download from the website of the Embassy/Consulate.

护照 (资料页+非空白签证页)

Passport (data page + non-blank visa page)

1. 中华人民共和国承认的、有效期6个月以上、最少有空白签证页2页的外国护照。2. 曾取得的中国签证 (如签证在另一护照上, 请附

1. Original foreign passport recognized by China with at least six months of remaining validity and with at least 2 blank visa pages.

another passport, please attach the data page of that passport) 3. Recent entry and exit records



Click to upload.  
护照 (Required field)  
passport



Click to upload.  
护照 (Required field)  
passport



Click to upload.  
护照 (Optional)  
passport



Click to upload.  
护照 (Optional)  
passport

# Upload the applicant' s passport information page + non-blank visa page

(Avoid reflection, the information page must  
be clear and complete without any obstruction)

## Apply for multiple visas, please upload three pairs of Chinese border inspection entry and exit stamps

( one exit and one entry represents a pair of stamps )



合法入境或居留证明 (持蓝卡/学生适用)

Proof of legal entry or residence status (For the blue card holders)

1. 雇员身份的逗留许可 2. 逗留特别许可 (学生) 3. 雇员身份的逗留许可查询

1. Authorization to stay as worker 2. Special authorization to stay as student 3. Inquiry of authorization to stay as worker.

Click to upload.  
雇员身份的逗留许可 (Optional)  
Authorization to stay

Click to upload.  
逗留特别许可 (学生) (Optional)  
Authorization to stay

Click to upload.  
雇员身份的逗留许可查询 (Optional)

新《逗留许可凭条》式样

正面

背面

澳門特別行政區  
REGIÃO ADMINISTRATIVA ESPECIAL DE MACAU  
MACAO SPECIAL ADMINISTRATIVE REGION  
治安警察局  
CORPO DE POLÍCIA DE SEGURANÇA PÚBLICA  
PUBLIC SECURITY POLICE FORCE

逗留的特別許可  
(學生)  
AUTORIZAÇÃO ESPECIAL DE PERMANÊNCIA  
(ESTUDANTE)  
SPECIAL AUTHORIZATION TO STAY  
(STUDENT)

姓名: CHAN TAI MAN  
Nome  
Document No: W1234567890  
發出日期(日-月-年): 07-09-2020  
Data de Emissão (dd-mm-aaaa)  
Date of issue (dd-mm-yyyy)  
批准逗留至(日-月-年): 06-09-2021  
Autorizado a Permanecer até (dd-mm-aaaa)  
Permitted to Remain until (dd-mm-yyyy)  
打印日期 DATA IMPRESSA: DATE OF PRINTING 07-09-2020

注意: NOTA: NOTICE  
於上述逗留期內不得在澳門特別行政區工作  
Durante o prazo de permanência acima mencionado, não é permitido exercer actividades laborais na RAEM  
During the above limit of stay, employment in Macao SAR is not permitted

注意事項: NOTA: IMPORTANT NOTICE  
凡逗留超過許可逗留期限, 以及被禁止逗留許可後未在指定期限內離開澳門特別行政區, 被視為非法逗留, 並須承擔相應的法律責任。  
As pessoas que permaneçam para além dos prazos de permanência autorizada, e aquelas a quem tenha sido revogada a autorização de permanência, quando não abandonem a RAEM no prazo fixado, são consideradas em situação de imigração ilegal ficando sujeitas às responsabilidades legais correspondentes.  
Persons who stay beyond the limit of stay and do not leave Macao SAR within the specific period after the revocation of the Authorization to Stay are regarded as staying illegally and are subject to corresponding legal responsibilities.  
在澳門特別行政區逗留期間需保留本文件  
Guarde o documento enquanto permanecer na RAEM  
Please keep this document while remaining in Macao SAR  
緊急求助電話: EMERGÊNCIA: EMERGENCY: 999/112/993  
打擊拐賣人口和勒索組織: COMBATE AO TRÁFICO DE PESSOAS  
COMBAT AGAINST HUMAN TRAFFICKING: 28869911  
諮詢電話: TELEFONES: ÚTEIS: HOTLINE  
旅遊局: TURISMO: TOURISM DEPT.: 28333000  
治安警察局: POLÍCIA: POLICE: 28573333  
出入境事務: MIGRAÇÃO: IMMIGRATION: 28725488  
網址: Website: http://www fsm.gov.mo/pap  
電子號碼: 由文書號碼生成  
NÚMERO QR CODE

- Please upload employee's authorization to stay
- **Template**

**Employee's authorization to stay**

- The information on the permit must be same with the passport
- Make sure the handwriting is clear and there is no obstruction

合法入境或居留证明 (持蓝卡/学生适用)

Proof of legal entry or residence status (For the blue card holders)

1. 雇员身份的逗留许可 2. 逗留特别许可 (学生) 3. 雇员身份的逗留许可查询

1. Authorization to stay as worker 2. Special authorization to stay as student 3. Inquiry of authorization to stay as worker.

+

Click to upload.

雇员身份的逗留许可 (Optional)

Authorization to stay

+

Click to upload.

逗留特别许可 (学生) (Optional)

Authorization to stay

+

Click to upload.

雇员身份的逗留许可查询 (Optional)

Inquiry of authorization

Method :

Scan QR Code,

The printed copy from the inquiry system of authorization to stay for the helper.



Please upload the system of  
employee's authorization to stay

(Template)

治安警察局  
Corpo de Polícia de Segurança Pública

「僱員身份的逗留許可」查詢系統  
Sistema de consulta da Autorização de Permanência na qualidade de trabalhador  
Inquiry System of Authorization to Stay as Worker

證件編號  
No. do título  
Card Number  
00000000

持證人姓名  
Nome do titular  
Name of Card Holder  
Mou

僱員身份的逗留許可仍有效  
Autorização de permanência na qualidade de trabalhador ainda válida  
Authorization to Stay as Worker is still valid

有效日期(日/月/年)  
Prazo de validade(DD/MM/AAAA)  
Valid until (dd/mm/yyyy)  
21 / 04 / 2026

查詢日期 / Data de pesquisa / Date of Inquiry:  
18/03/2025 14:48:26  
資料以本局最新紀錄為準  
As informações dependem do registo mais recente que se encontra arquivado neste CPSP  
The latest record in our department shall prevail.

The query print  
date should be  
within 1 month

申请人蓝卡、雇主澳门居民身份证、回乡证、雇主担保函（外籍家庭佣工适用）  
Blue card of the applicant, employer's Macao ID card, Mainland Travel Permit and guarantee letter(For foreign domestic helpers)

1.申请人蓝卡正反面（须展示有效期） 2.雇主相关材料。雇主为澳门居民：澳门居民身份证正反面、回乡证正反面；雇主为专业雇员的：有效赴华签证、往来内地通行证（非中籍） 3.雇主担保函 4.其他相关材料  
1.Blue card of the applicant ( front and back , expiry date must be shown) 2.Employer's relevant materials. If the employer is a professional employer: valid visa for Hong Kong and Macau Residents(front and back). If the employer is foreign domestic helper: valid card(front and back) of the employer, inquiry of authorization to stay as worker, valid mainland travel permit (non-Chinese nationality, front and back). 3.Employer guarantee letter 4.Other relevant in

**Notice : ( All materials must be uploaded. If the materials are missing, the application will be rejected. )**

- Upload **Applicant' s blue card front and back**
- Upload **Employer's Macao ID card front and back, entry-exit or residence permit front and back**
- Upload **Employer's guarantee letter ( Valid for 1 month; the employer's handwritten signature must be same with the signature on the employer's ID card )**
- **If the employer does not have the entry-exit or resident permmit and a permanent or non-permanent Macau ID card, please upload the corresponding documents for entry, exit or residence in the Mainland.**

+

Click to upload.  
申请人蓝卡 ( Optional )  
Blue card of applicant

+

Click to upload.  
雇主澳门居民身份证 ( Optional )  
Employer's Macao ID card

+

Click to upload.  
雇主回乡证 ( Optional )  
Mainland Travel Permit

+

Click to upload.  
申请人蓝卡 ( Optional )  
Blue card of applicant

Click to upload.  
雇主澳门居民身份证 ( Optional )  
Employer's Macao ID card

Click to upload.  
雇主回乡证 ( Optional )  
Mainland Travel Permit

Click to upload.

# EMPLOYER GUARANTEE LETTER DOWNLOADS : Home page-Downloads



中国签证申请服务中心  
Chinese Visa Application Service Center

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Application Form

Start for Visa

Please select your passport type

News

More >

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Holiday Schedule of 20242024-03-20

Notice on Temporary Reduction of Visa Fees2024-03-20

Notice of Visa Application without Appointment2024-03-20

Notice about Business Hours of Visa Center...2024-03-20

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 Visa Fees

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Beautiful China



Splendid South China

of The Yellow River Basin and its 18,000 kilometers winding coastline



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— Visa —

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 Visa Fees

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 FAQ

· Declaration of Visa Agent

· Employer Guarantee Letter

· Invitation Letter for China Visa

## Employer Information

## Helper Information

## Detailed address to mainland China

Please fill in the purpose of going to the mainland China. ( Please fill in : **traveling with my employer** )

Please sign the same as the Macao ID

## Required materials

### Employer Guarantee Letter

I \_\_\_\_\_, Macao ID number: \_\_\_\_\_,  
Tel: \_\_\_\_\_, Address: \_\_\_\_\_.

Helper's name: \_\_\_\_\_, Gender: \_\_\_\_\_, Date  
of birth: \_\_\_\_\_, Holding a \_\_\_\_\_ (country) passport,  
Passport number: \_\_\_\_\_, Blue card number: \_\_\_\_\_.

I agree to the helper's application for a ☐single ☐double ☐multiple-entry visa  
with a stay of \_\_\_\_\_ days each time to go to the Chinese mainland. Address  
in the Mainland: \_\_\_\_\_,  
Purpose of trip: \_\_\_\_\_. I guarantee that the  
helper will travel with me to and from the Mainland and guarantee that he/she will  
abide by relevant laws and regulations during his/her stay in the Mainland.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Attached:

1. A copy of the employer's Macao ID card and a copy of entry-exit or residence permit in the Chinese mainland.
2. The original and copy of the helper's passport (for multiple entries, 3 entry and exit stamps are required).
3. The original and photocopy of the helper's Macao non-resident worker identity card.
4. The original and photocopy of the authorization to stay for the helper issued by Macao SAR Public Security Police Force.
5. The printed copy from the inquiry system of authorization to stay for the helper.
6. One recent photo of the helper.

- **Visa validity :**  
**3months/6months**
- **Normally , maximum duration of stay is "7days"**
- **If want to apply for a visa for more than 7 days, you need to state the reason on the "Employer's Guarantee Letter"**

- **Entries : single/double/multiple**
- **If apply multiple , it is required 3entry and exit stamp**

2.3 Visa application information
Help

2.3A Visa validity of your application (months)

Please enter.

Please enter.

2.3B Maximum duration of stay of your application (days)

Please enter.

Please enter.

2.3C Entries of your application

☐ Single
☐ Double
☒ Multiple

The decision pertaining to the entries, validity, and duration of stay of each visa is made by the Chinese Embassy/Consulate General, and the result may be different from your application.

- The Macau Visa Application Center does not participate in the Chinese visa approval process; the Commissioner's Office of the Ministry of Foreign Affairs in Macau decides whether to issue a visa, what type of visa is issued and the validity period of the visa, etc. in accordance with relevant Chinese laws and regulations. If the visa application is not approved by the Commissioner's Office in Macao, or is refused, or the number of entries, validity period, and period of stay are changed, the visa fee paid shall be subject to the actual situation but the service fee will not be refunded.

02

**Application Status (Progress) Inquiry**

CV\*\*\*\*  
@163.com

Logout>>

Visa

Completed

Queue record

Track your application

Account Settings

You can only check the records within the past 3 months.

APPLICATION NO.  Please enter Passport NO.  Please enter Created date  2025-03-01  2025-03-12

[Fill in a Form](#)

| APPLICATION NO.     | Passport NO.     | Status          | Created date        | Operation                                |
|---------------------|------------------|-----------------|---------------------|------------------------------------------|
| MAC3250312AL9600004 |                  | Pending payment | 2025-03-12 23:16:43 | <a href="#">View</a> <a href="#">Pay</a> |
| MAC3250312AL7400003 |                  | Under review    | 2025-03-12 15:42:58 | <a href="#">View</a>                     |
| MAC3250312AL9300002 |                  | Under review    | 2025-03-12 11:56:19 | <a href="#">View</a>                     |
| MAC3250312AL9900001 |                  | Under review    | 2025-03-12 09:36:33 | <a href="#">View</a>                     |
| MAC3250311AL6400004 | PA2245405        | Under review    | 2025-03-11 21:53:02 | <a href="#">View</a>                     |
| MAC3250311AL3700003 | N15795049        | Under review    | 2025-03-11 21:48:41 | <a href="#">View</a>                     |
| MAC3250311AL1100002 | <u>12634074</u>  | Under review    | 2025-03-11 20:44:06 | <a href="#">View</a>                     |
| MAC3250311AL3500001 | <u>664490320</u> | Under review    | 2025-03-11 19:50:21 | <a href="#">View</a>                     |

Total 21  10/page    >

**You can log in to your account to check the application status:**

- ① If the status shows "Under review", Your application is under review. Please wait patiently.
- ② If the status shows "To be modified", modify or supplement the application materials according to the email or system prompt.
- ③ If the status shows "Unapproved", the review will not be passed.
- ④ If the status shows "Online review completed", please print the "Visa Application Certificate" in the email attachment and bring the original documents required in the "Chinese Visa Category" to the Macao Visa Application center for payment.

• After the online application is submitted, the Commissioner's Office of the Ministry of Foreign Affairs in Macau or the Macau Chinese Visa Application Service Center may respond at any time requiring you to provide further materials.

• Please go to "Track your application" to learn about the application progress in time.

## Pay

### 1 Ways of submitting

\* You would not get a refund if consular officers process your application for longer time.

☐ Normal ☐ Express

### 2 Collection option

\* How are you going to collect your passport?

☐ By visiting the Visa Center

### 3 VIP service

### 4 Please select payment method

currency: MOP

Payment method : ☒ Offline payment

Submit

### Order Summary

|                 |      |
|-----------------|------|
| Visa Fee:       | 0.00 |
| Visa Rush Fee:  | 0.00 |
| Total Visa Fee: | 0.00 |

|                   |      |
|-------------------|------|
| Service Fee:      | 0.00 |
| Service Rush Fee: | 0.00 |
| Post Service Fee: | 0.00 |
| VIP Fee:          | 0.00 |
| VAT:              | 0.00 |
| Amount After VAT: | 0.00 |

|              |      |
|--------------|------|
| Grand Total: | 0.00 |
|--------------|------|

- Need to click the submit button again on the fee confirmation page, otherwise the status will be **PENDING**.
- Online payment is not available yet. Please go to the visa center to pay the fee when submitting the materials after your application has been reviewed online.
- Final cost will depend on the actual situation.



cv\*\*\*\*  
@163.com

Logout>>

Visa

Completed

Queue record

Track your application

Account Settings

Check your current visa status.

Pickup Form No.

Please enter

Passport NO.

Please enter

Full Name

Please enter



Search

Pickup Form No.

Full Name

Passport NO.

Reception time

Status

Operation

No Data

Total 0

10/page



1





ri\*\*\*\*  
@gmail.com

Logout>>



Visa



Incomplete

Completed

Track your application



Account Settings



You can only check the records within the past 3 months.

APPLICATION NO.

Please enter

Passport NO.

Please enter

Created date



2025-03-01

-

2025-03-17

Search



Fill in a Form

| APPLICATION NO.     | Passport NO. | Created date      | Full Name | Operation                 |
|---------------------|--------------|-------------------|-----------|---------------------------|
| MAC3250317AL1900168 |              | 25-03-17 14:52:08 |           | Download Copy and fill in |
| MAC3250317AL5700147 |              | 25-03-17 14:13:56 |           | Download Copy and fill in |

Total 2

10/page



1



# 03

**Application materials and precautions  
for foreign domestic helpers**

### Online Application Steps:

**Step 1:** Please prepare the relevant visa application materials in advance according to the type of visa you are applying for.

**Step 2:** Please log in to the website [www.visaforchina.cn](http://www.visaforchina.cn) to complete the online filling of the "Visa Application Form", upload the materials, and submit the online application.

**Special Reminder:** After submitting the online application, the Office of the Commissioner of the Ministry of Foreign Affairs of the P.R.C in Macao S.A.R. or the Visa Application Service Center in Macao may request you to provide further materials at any time. Please go to the **"Track your application"** section to keep track of the application processing progress in a timely manner.

**Step 3:** When the application status is **"Online review completed"**, please bring the printed "Visa Application Certificate", the original passport, one physical passport photo (taken within the last 6 months, bare-headed, in color against a white background, 1.5 inches in size, and no accessories should be worn), the printed and signed first and last pages of the "Visa Application Form", the original materials required in the "Visa Category" and other relevant materials (such as the Blue Card, Stay Permit, Macao Permanent/Non-permanent Resident Identity Card, Employer's Guarantee Letter, Company Job Certificate, Birth Certificate, Marriage Certificate, Chinese and English versions of the Work Permit Notice, Invitation Letter, etc.), and submit the materials, collect biometric information, and pay the fees at the Visa Application Center from 9:00 to 15:00 on working days.

**Special Reminder:** All fees, including the visa fee and the visa service fee, must be paid when submitting the application materials. The Visa Application Center does not participate in the approval process of Chinese visas. The Office of the Ministry of Foreign Affairs in Macao decides whether to issue a visa, what type of visa to issue, and the validity period of the visa according to relevant Chinese laws and regulations. If the visa application is not approved by the Office of the Ministry of Foreign Affairs in Macao, or is rejected, or the number of entries, validity period, and duration of stay are changed, the visa fee paid will be subject to the actual situation, but the

service fee will not be refunded.

**Step 4:** Please consult about and collect the document at the Macao Visa Application Center within the corresponding estimated collection date by presenting the pick-up receipt issued when you submitted the application. If the consular officer requests supplementary materials or the application is still under review, the date of collecting your document will be postponed. Please be patient.

### Notes for Online Application:

① You must click the **"Submit"** button again on the confirmation of fees page to officially complete the online submission of this application. Otherwise, the application status will show as **"Pending payment"**.

② Online payment is not yet available. Please pay the fee when you submit the materials at the Visa Application Center after your online application has been approved.

### You can log in to your account to check the application status:

① If the status shows **"Under review"**, Your application is under review. Please wait patiently.

② If the status shows **"To be modified"**, modify or supplement the application materials according to the email or system prompt.

③ If the status shows **"Unapproved"**, the review will not be passed.

④ If the status shows **"Online review completed"**, please print the **"Visa Application Certificate"** in the email attachment and bring the original documents required in the **"Chinese Visa Category"** to the Macao Visa Application center for payment.



中国签证申请服务中心

Chinese Visa Application Service Center

| 申請材料                                                      | 注意事項                                                                                                                                           |
|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Original and copy of passport                             | The passport must be valid for more than 6 months and have at least 2 blank pages.(for multiple entries, 3 entry and exit stamps are required) |
| Original and copy of the blue card                        | The validity must be more than 2 months + 7 days.                                                                                              |
| Blue card validity period                                 | Please scan QR Code , filling in the birth date and verification code , screenshot and print.                                                  |
| Original and copy of valid legal stay or residence permit | A permit for stay in Macao issued by the Immigration Department of the Macao Public Security Police ( white paper )                            |
| Employer guarantee letter                                 | 1.Downloads : Home page-Downloads<br>2.Please sign the same as the Macao ID                                                                    |
| Employer's Macau ID Copy                                  | Please provide a copy of Your ID card which is still valid                                                                                     |
| Photo                                                     | One 1.5-inch white background photo taken within the last 6 months                                                                             |



**Q&A**

# MACAU CHINESE VISA CENTER Q&A



**Q : How long can foreign domestic helper apply for a Chinese visa?**



A : Foreign domestic workers must apply for a visa in China with a guarantee letter from their employer.

Can be apply for single or double entry , stay 7 days S2 visa. Or 6 month ,multiple enties, stay 7 days. S2 visa.

(for multiple entries, 3 entry and exit stamps are required).

Visa validity+Period of stay < Applicant "the helper" s Macao non-resident worker identity card" ( mean "blue card" ) validay.



**Q : The Domestic Helper Blue Card is being renewed. Can she/he apply for a visa?**



A : The Domestic Helper residence permit in Macao and the public security police station have accepted the application. A Blue Card receipt that specifies the date of collection may be used to apply for a visa.



**Q : What other materials should I provide if I am going to travel with my domestic helper outside Guangdong Province?**



A : If the stay period exceeds 7 days, in addition to the required materials, it is also necessary to provide :

1. Depending on the actual itinerary, an order for air or train tickets with the employer should be provided.
2. An order or proof of hotel accommodation for the same date as the employer for the domestic helper
3. State the reasons for staying longer than 7 days and relevant proof.

**If there are any questions, please contact :  
87998117/87998118**

# Chinese Visa Application Service Center



## Office Address



Avenida do Dr. Rodrigo Rodrigues,  
Nam Kwong Building, 1/F, 223-225,  
Macao

## Business hours



**Opening Hours** : Monday-Friday ( Except  
for notified holidays )



**Application/Payment** : 9:00-15:00

**Collection** : Normal service 9:00-16:00  
Express service 11:00-16:00

## Business hours



**Tel** : 87998117

(Telephone consultation time :



AM9: 00-AM12 : 00 ; PM14 : 00-PM17 : 00)

**Email** : [macaocenter@visaforchina.org](mailto:macaocenter@visaforchina.org)



# Thank you!

Macau Chinese Visa Application Service Center

2025.3